

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 2, 2015. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Steiner, Norland, Freyberg, and Spears, City Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, City Clerk Van Genderen, City Planner Fischer and Public Works Director Swanson.

Approval of Agenda

Council Member Spears requested that the Bills and Appropriations be removed from the Consent Agenda for separate consideration. **Council Member Freyberg moved, seconded by Council Member Norland, to approve the agenda with the Bills and Appropriations removed from the Consent Agenda for separate consideration. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.**

Approval of Minutes

Council Member Spears moved, seconded by Council Member Steiner to approve the minutes of the Council meeting of February 17, 2015. Vote on the motion: Steiner, Norland, Freyberg and Spears aye; Dehen abstain, no nays. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda which includes:

- A. Res. No. 17-15 Approving Donations/Contributions/Grants.
- B. Parade Permit for Mankato Area Derby Girls 5K Fundraiser, Saturday, September 12, 2015, from 2:00 p.m. to 3:00 p.m.
- C. Parade Permit for Coughlan Companies 5K Walk/Run, Saturday, September 12, 2015, from 8:00 a.m. to 2:00 p.m.
- D. Large Group Permit for Coughlan Company, Benson Park, September 12, 2015 from 8:00 a.m. to 2:00 p.m.
- E. Request for Cabaret License from Mankato Brewery, LLC.
- F. Large Group and Audio Permit for True Value Company Picnic, Spring Lake Park, August 1, 2015 from 8:00 a.m. to 7:00 p.m.
- G. Large Group and Audio Permit for Green Graduation Party, Spring Lake Park, June 7, 2015 from 8:00 a.m. to 6:00 p.m.
- H. Res. No. 18-15 Approving Consent Assessment Agreement-218 W. Wheeler Avenue.
- I. Res. No. 19-15 Awarding Bid for Project No. 14-01 Main Lift Station Rehabilitation.
- J. Res. No. 20-15 Awarding Bid for Municipal Building Vestibule Renovation.
- K. Res. No. 21-15 Waiving Waiting Period for Exemption from Lawful Gambling License for VINE Faith in Action.

Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.

Council Member Spears requested Business on Belgrade be removed from the Claims and Appropriations for a separate vote. **Council Member Spears moved, seconded by Council Member Norland to approve all Claims and Appropriations except Business on Belgrade. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.**

Council Member Spears stated Business on Belgrade is a non-profit organization consisting of private businesses and Business on Belgrade should not earn money through influence on City officials. Spears indicated the support of Business on Belgrade should be discussed at the next budget meeting. Council Member Steiner stated Business on Belgrade has been beneficial for the City by bringing businesses and visitors to the downtown. Council Member Freyberg stated Business on Belgrade was in the Budget the Council passed and should not be removed at this time. Council Member Norland stated she agreed with Council Member Steiner. Mayor Dehen stated he agreed with Council Member Freyberg. **Steiner moved, seconded by Council Member Norland to approve the Business on Belgrade claim. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; Spears nay. Motion carried.**

Public Comments

John Hurd, 732 Garfield Avenue, appeared before the Council and stated he believed the owner of 1610 Lor Ray Drive should receive the maximum price for the land and he has been approached by several people who would like to donate money to purchase the property for a park.

Barb Church, 102 East Wheeler, appeared before the Council and noted there may be legal consequences to changing the Comprehensive Plan after it was passed. Church indicated she would like information on how to file a petition to get the Sales Tax Extension taken to a referendum.

Vonda Herding, 42127 520th Street, appeared before the Council and requested clarification on the rezoning of the Tschohl property. Herding stated the modifications to the development agreement were submitted to staff 2 weeks ago were not accepted and she was told she needed a site plan.

Tom Hagen, 927 Lake Street, appeared before the Council and requested a staff member attend the park events with audio permits to help control the noise.

Corey Brunton, 19 Eagle Ridge Court, appeared before the Council and requested clarification on the process to rezone 1610 Lor Ray Drive, known as the Tschohl property. Brunton stated the property needs to be zoned in order to sell the property to a developer.

Business Items

Z-4-14, Request to Rezone 1610 Lor Ray Drive from a Transitional Unzoned District (TUD) to an R-3, Limited Multiple Dwelling District. City Planner Fischer stated the request from the owner of 1610 Lor Ray Drive was to rezone the property from a Transitional Unzoned District (TUD) to an R-3. The Council requested a development agreement tied to a specific development when considering rezoning the property. Fischer noted that without a development agreement the Council should deny the request to rezone 1610 Lor Ray to an R-3. Fischer specified the request was to rezone 1610 Lor Ray from a TUD to an R-3 not an R-3A. Mayor Dehen remarked the request should be denied because there is no development agreement and the Council does not want the property to be rezoned an R-3. Administrator Harrenstein indicated that if R-3 zoning is denied changes to the zoning code could allow the property owners to come back and request an R-3A. Attorney Kennedy stated if the Council denied the request to rezone the property to an R-3 the City could waive the six-month waiting period and allow the property owners to apply for an R-3A. Council Member Freyberg recommended a work session in April 2015 to discuss the zoning of 1610 Lor Ray Drive. Administrator Harrenstein stated a workshop could be called but recommended having a zoning application before calling a workshop. **Council Member Freyberg moved, seconded by Council**

Member Norland to Approve Staff Recommendation to Deny the R-3 Zoning Request. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.

Harrenstein indicated that if the Comprehensive Plan was adopted the Council would be directing the zoning designation as medium density residential for the property at 1610 Lor Ray Drive. Mayor Dehen stated adopting the Comprehensive Plan would guide the land but the owners would still need to make an application to change the current zoning and the Council would still need to approve the zoning change. Council Member Freyberg expressed concern over how the Comprehensive Plan zoned the property as medium density when previous conversations with the Council indicated most Council members wanted the property zoned low density. Administrator Harrenstein noted there are no guided parcels, besides the property at 1610 Lor Ray Drive, in the Comprehensive Plan guided medium or high density. He stated North Mankato citizens have indicated that they do not want medium density or high density housing. Council Member Freyberg stated R-1 and R-2 are recognized as low density in the City Code but in the Comprehensive Plan R-2 and R-3A are medium density. Mayor Dehen indicated the Planning Commission would review the Comprehensive Plan and the City Code and propose changes for the Code to reflect the Comprehensive Plan. Council Member Freyberg questioned why the Comprehensive Plan did not use the existing City Code as a guide to the zoning designations. Freyberg indicated the current City Code is generic and is similar to many other City Codes. Attorney Kennedy stated the North Mankato City Code is generic but the difference will be the R-3A designation. Kennedy indicated the Comprehensive Plan creates work for the Planning Commission and the transitional zones in any code are difficult, although R-2 is normally considered low density.

Resolution Adopting Comprehensive Plan. Council Member Spears stated the statutory implications of adopting the Comprehensive Plan should be discussed. If the Council adopts the Comprehensive Plan will the City need to conform the City Code to the Comprehensive Plan. Council Member Steiner indicated the Comprehensive Plan is a guideline. Council Member Norland indicated the Comprehensive Plan would be put into practice by updating the City Code. Council Member Spears stated there was a risk that the Comprehensive Plan could become very restrictive. Council Member Freyberg indicated he did not approve of the process of amending the City Code to the Comprehensive Plan, but there is enough good in the plan that he would approve the document. Mayor Dehen stated the adoption of the Comprehensive Plan still allows the property owner to apply to change the zoning. Dehen indicated the Comprehensive Plan guides the land use. Attorney Kennedy stated the Comprehensive Plan forces the Council to look at the City in its entirety, to look at the big picture and forces planning for the whole community. Mayor Dehen reported one area on the land use map may need to be changed before passing the Comprehensive Plan. Dehen indicated the parcel south of Howard and West of Lor Ray behind Arnold's Implement was guided as heavy industrial but it would be better suited to light industrial or general commercial. **Council Member Norland moved, seconded by Council Member Steiner to Amend the Comprehensive Plan to zone the property south of Howard and West of Lor Ray Drive behind Arnold's Implement as General Commercial. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried. Council Member Norland moved, seconded by Council Member Steiner to Adopt the Comprehensive Plan. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen aye; no nays. Motion carried.**

City Administrator and Staff Comments

- A. Parks Master Plan Revisions Memo. Administrator Harrenstein indicated the Parks Master Plan Revisions Memo was included in the packet and an open house would be held Wednesday, March 4, 2015 from 6:00-7:00 p.m. at the Police Annex.

Mayor and Council Comments

Council Member Spears requested Barb Church's request for information on a referendum petition be answered by the City Attorney.

Mayor Dehen thanked everyone who participated in Pedal Past Poverty which raised over \$73,000 for the community.

Mayor Dehen thanked the Roberts for sharing pictures of the 1965 flood.

Mayor Dehen reported that the City received a report from Minnesota Department of Health concerning radium in the water and the report looked good.

Public Comments

Vonda Herding, 42127 520th Street, appeared before the Council and requested the Council treat the property owner at 1610 Lor Ray Drive as every other property owner. Mayor Dehen stated the difficulty with zoning 1610 Lor Ray Drive is that the property was not previously zoned and did not fall into the normal zones. Dehen indicated that since the City had adopted the Comprehensive Plan the zoning of the property would be guided by the land use maps.

Barb Church, 102 East Wheeler, appeared before the Council and asked if a workshop to discuss the Tschohl property had been set. Mayor Dehen indicated a workshop was not planned.

Tom Hagen, 927 Lake Street, appeared before the Council and stated the property at 1610 Lor Ray could still be used as a park.

John Hurd, 732 Garfield Avenue, appeared before the Council and requested the City become a fiduciary agent to collect money to buy the Tschohl property for a park. Mayor Dehen indicated the City could not become a fiduciary agent because the City does not own the property. Attorney Kennedy indicated Mr. Hurd should contact a group like the Mankato Foundation. Hurd requested a workshop to discuss the City becoming a fiduciary agent. Mayor Dehen stated there would not be a workshop.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 8:20 p.m.

Mayor

City Clerk

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF MARCH 16, 2015

80064	C & S Supply Co., Inc.	supplies & equipment parts-All Depts.	\$541.00
80065	CenterPoint Energy	gas bill-All Depts.	\$8,005.86
80066	Feeding Our Communities Partners	10% Gambling disbursement	\$1,500.00
80067	ICMA Retirement Trust - 457	employee payroll deductions	\$4,423.85
80068	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$700.00
80069	Lloyd Lumber	supplies, equipment parts & ladder-All Depts.	\$1,811.24
80070	Sprint	PCS connection card data plan-Police & 2015 Const	\$74.55
80071	Xcel Energy	electric bill-All Depts.	\$20,483.41
80072	Benco Electric Cooperative	electric bill-All Depts.	\$30,338.68
80073	Enventis	telephone & internet bill-All Depts.	\$3,658.17
80074	Xcel Energy	final electric bills 233 Wheeler-Area Agency	\$45.20
80075	PowerPlan	equipment parts-Street Dept.	\$898.36
80076	Verizon Wireless	cell phone & internet bill-All Depts.	\$274.07
	Albright, James	snow removal-Public Access	\$120.00
	Ameripride Services	mats-Library	\$67.96
	Arnold's of North Mankato	equipment parts-Street Dept.	\$16.40
	Audio Editions	supplies & audio books-Library	\$480.48
	Baker, Shelby	refund water bill credit	\$34.09
	Blue Earth County	firing range fee for 2015-Police Dept.	\$500.00
	Bobholz, Jacob	travel expenses for conference-Water Dept.	\$195.38
	Boyer Trucks	equipment parts-Street Dept.	\$30.55
	Brandt Law Office	legal services-Attorney	\$22.50
	Carquest Auto Parts Stores	equipment parts & supplies-All Depts.	\$725.68
	Charter Communications	high speed data service-All Depts.	\$463.96
	City Center Partnership	2015 City Center Partnership Agreement-Port Auth	\$5,000.00
	City of Mankato	water bill-Public Access	\$22.20
	Express Services	crossing guards-Police Dept.	\$671.30
	FleetPride	equipment parts-Street, Park & Sewer	\$540.52
	Free Press	ads-All Depts.	\$1,468.54
	G & L Auto Supply	equipment parts & supplies-All Depts.	\$776.41
	G & K Services	uniform, towels & mats-Street, Shop, Water & Sewer	\$359.09
	Gale/Cengage Learning	books-Library	\$320.70
	GMS Industrial Supplies	plow bolts-Street Dept.	\$119.50

CLAIMS CONTINUED

Goodwin, Tony	professional service-Public Access	\$175.00
Gopher State One-Call	one-call locates-Comm Dev	\$35.00
Greater Mankato Growth	annual meeting reserved table-Council & Gen Gov	\$175.00
Hawkins, Inc.	chemicals-Water Dept.	\$3,375.09
Holtmeier Construction	rock for temp parking Soccer Fields-Sales Tax	\$3,476.10
Ingram Library Services	books-Library & Bookmobile	\$293.37
JT Services	light poles-Street Lights	\$6,104.00
Johnson, Lonnie	travel expenses for conference-Water Dept.	\$48.50
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$504.00
Kennedy & Kennedy Law Office	legal services-Attorney	\$8,359.52
LJP Enterprises, Inc.	trailer rental-Recycling	\$600.00
LJP Waste & Recycle	transportation charges-Recycling	\$440.00
Lawson Products	supplies-Shop	\$285.30
Madden, Galanter, Hansen LLP	legal services-Gen Gov	\$1,471.67
Mankato Bearing Co.	equipment parts-Street Dept.	\$36.50
Mankato Motor Co.	equipment parts-Street Dept.	\$669.64
Mankato Public Schools	transportation for special programs-Library	\$130.80
Mark J. Traut Wells, Inc.	Estimate #1 Construction of Well #9	\$56,315.05
Matheson Tri-Gas, Inc.	welding supplies-Shop	\$271.69
Mayo Clinic Health System	physicals-Fire Dept.	\$3,392.00
Menards-Mankato	supplies-All Depts.	\$456.17
Midwest Playscapes, Inc.	drinking fountains Soccer Complex-Sales Tax	\$7,019.00
Minneapolis Finance Department	APS annual user access fee-Police Dept.	\$204.00
Minnesota Department of Health	water connection fee-Water Dept.	\$7,854.00
Minnesota Iron & Metal Co.	equipment parts & supplies-All Depts.	\$570.24
Minnesota Pipe & Equipment	water meters & sewer pipe-Water & Storm Water	\$3,267.49
Minnesota Valley Testing Lab	sample testing-Sewer	\$59.25
Minnesota Waster Processing Co.	processing fees-Solid Waste	\$15,797.96
Moss & Barnett	legal services-Public Access	\$717.00
Minnesota State University-Mankato	Mount Simon monitoring expense-Water Dept.	\$935.00
MTI Distributing	equipment parts-Gen Gov & Caswell	\$1,205.03
Mulcahy Company	well #5 rehab-VFD-Water Dept.	\$4,621.87
New Ulm Quartzite Quarries	seal coating rock-Street Dept.	\$9,683.60
Nicollet County Recorder	recording fee for Quit Claim Deed-Comm Dev	\$46.00
North Central International	equipment parts & additive-Street Dept.	\$938.38
North Kato Supply	supply Soccer Complex-Sales Tax	\$82.86
Northern Lights Retail, Inc.	professional service-Caswell	\$170.00
Northern States Supply	supplies-Recycling Center	\$24.16
OverDrive, Inc.	downloadable audio/ebooks-Library	\$1,275.25
Paragon Printing, Mailing & Specialties	util bill mailing, stuffers & letterhead-All Depts.	\$3,183.24

CLAIMS CONTINUED

Pet Expo Distributors	aquatic service-Library	\$50.00
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$223.29
Plunkett's Pest Control	professional service-Street & Shop	\$113.60
Pneumat Systems, Inc.	equipment parts-Sewer Dept.	\$764.87
Quality Overhead Door of Mankato	overhead door repair-Street & Recycling Center	\$163.50
Quest Diagnostics	drug testing-Fire Dept.	\$261.36
River Bend Business Products	copier maintenance-Gen Gov, Police & Library	\$1,138.40
Schmidt, Ryan	refund overpayment of rental license	\$30.00
Schwicker's	window repair-Street Dept.	\$99.90
Sherwin-Williams	supplies-Gen Gov & Water Dept.	\$571.18
Southwest Crisis Center	conference registration fee-Police Dept.	\$35.00
Southwest Minn Housing Partnership	professional service-Comm Dev	\$2,500.00
SPS Companies	supplies-Police & Water Depts.	\$166.73
Staples Advantage	supplies-All Depts.	\$531.92
Tire Associates	tires-All Depts.	\$1,055.48
Toppers Plus, Inc.	plow blades-Street Dept.	\$269.75
Viking Fire & Safety	service fire extinguisher-Police Dept.	\$29.19
Viking Electric Supply	electrical supplies-All Depts.	\$940.35
Vine Faith in Action	Transfer of Memory Exhibit-Library	\$450.00
Von Essen Locksmith	spare key-Police Dept.	\$35.00
Wells Fargo Corporate Trust Services	principal & interest on bond	\$233,050.00
Zimmermann, Michelle	supplies & items for special programs-Library	\$203.64
Total		<u>\$471,641.54</u>

CLAIMS CONTINUED

General	\$97,453.17
Local Option Sales Tax	\$11,121.43
Port Authority	\$4,982.45
Capital Facilities & Equipment Replacement-General	\$24.60
GO Improvement Bond of 2009	\$233,050.00
2014 Construction	\$313.65
2015 Construction	\$56,395.05
Water	\$38,008.87
Sewer	\$4,537.42
Recycling	\$4,335.94
Storm Water	\$1,874.17
Solid Waste	\$16,358.53
Public Access	\$1,686.26
10% Gambling Contribution Fund	<u>\$1,500.00</u>
Total	<u><u>\$471,641.54</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF MARCH 16, 2015

Verizon Wireless	cell phone bill-Port Authority	(\$17.55)
City Center Partnership	2015 City Center Partnership Agreement-Port Auth	<u>\$5,000.00</u>
Total		<u><u>\$4,982.45</u></u>



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

Name: Lucy Lowry

Address: 1001 Belgrade Ave

City: N. Mankato State: MN Zip: 56003

Telephone: 507/345-5120

Sponsoring Organization: Business on Belgrade

Address: 332 Belgrade Ave

City: North Mankato State: MN Zip: 56003

Telephone: 507/388-4050

Occasion for Parade: Bookin' on Belgrade Nearly 5K Family Fun Run

Date of Parade: 6/6/15 Estimated Length of Parade: 2.79 mi.

Estimated Starting Time: 9:00 am Estimated Finish Time: 10:15 am

Estimated Number of Participants: 100

General Composition of Parade: Families

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Lucy Lowry
Applicant

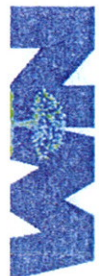
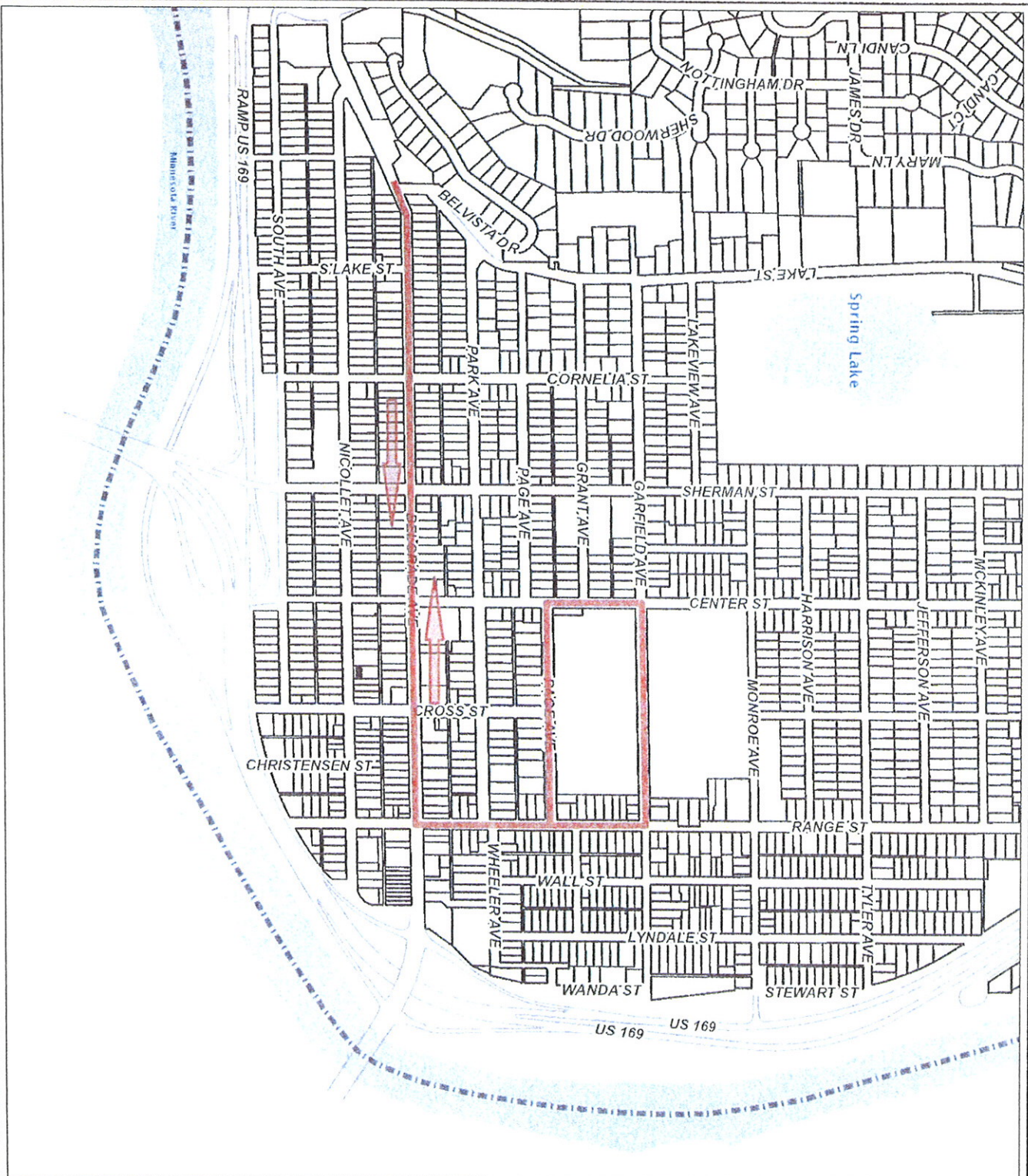
3/9/15
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

03-10-15
Date

COMMENTS/ADDITIONAL STIPULATIONS:



- Legend**
- City Limits
 - Road Edge
 - Parcels (8-6-2013)
 - Lakes & Ponds
 - Minnesota River



Disclaimer:
 This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.

0
807 Feet

© Bolton & Menk, Inc. - Web GIS 3/7/2014 8:09 AM



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

Name: A.A.A.T.E. OF MN,

Address: 326 MOUND AVE,

City: MANKATO State: MN, Zip: 56001

Telephone: 388-7576

Sponsoring Organization: A.A.A.T.E. OF MN,

Address: SAME

City: _____ State: _____ Zip: _____

Telephone: SAME

Occasion for Parade: MOTORCYCLE AWARENESS,

Date of Parade: 5-2-15 Estimated Length of Parade: upto 300 UNITS

Estimated Starting Time: 1:15 Estimated Finish Time: 1:40

Estimated Number of Participants: UP TO 300

General Composition of Parade: MOSTLY MOTORCYCLES

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

ROBERT P. OLSON
Applicant

3-2-15
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

#701
Chief of Police

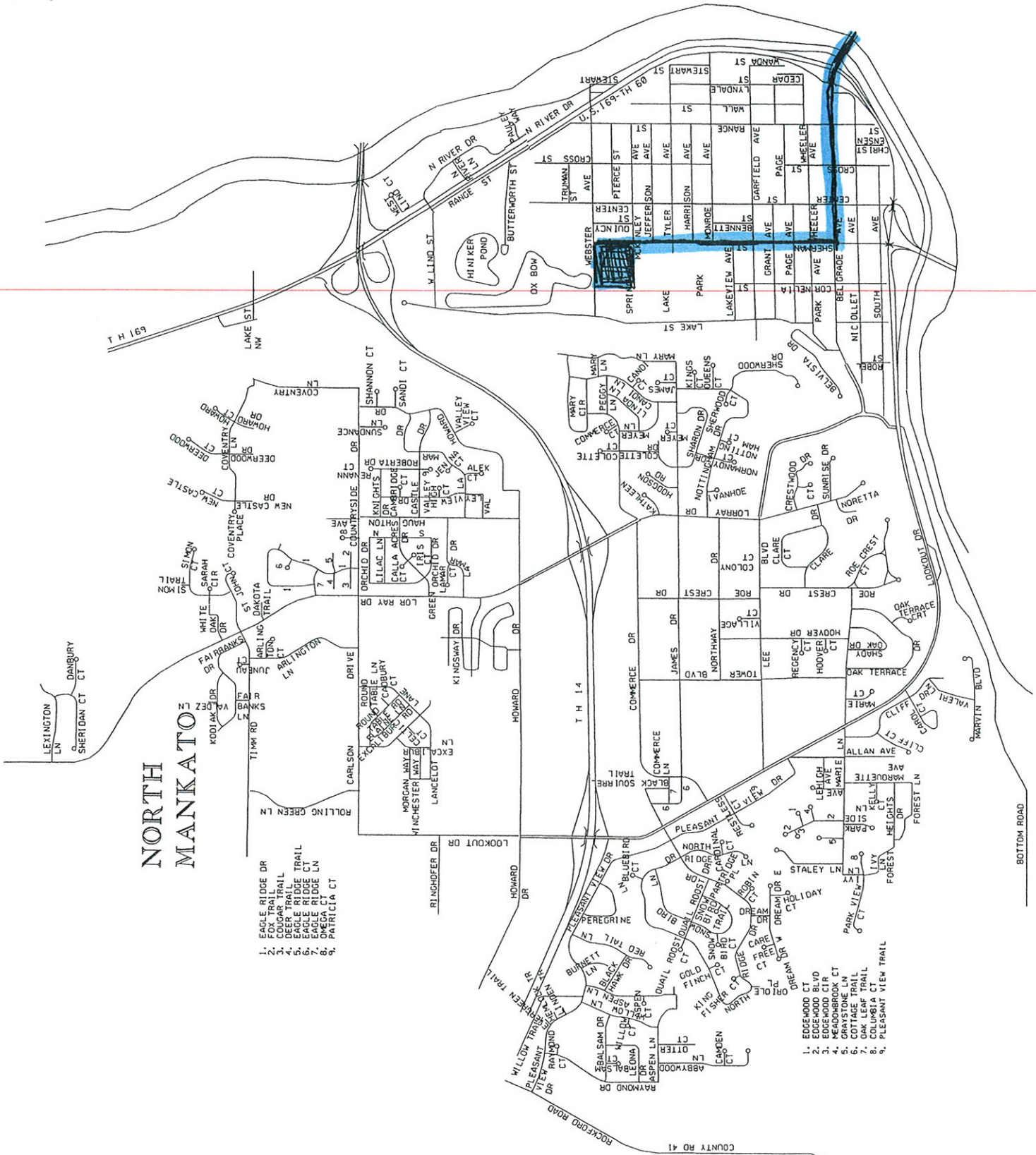
03-03-15
Date

COMMENTS/ADDITIONAL STIPULATIONS:

NORTH MANKATO

1. EAGLE RIDGE DR
2. COUGAR TRAIL
3. DEER TRAIL
4. EAGLE RIDGE TRAIL
5. EAGLE RIDGE CT
6. EAGLE RIDGE LN
7. OMEGA CT
8. PATRICIA CT
- 9.

1. EDGEWOOD CT
2. EDGEWOOD BLVD
3. EDGEWOOD CIR
4. CRYSTAL LN
5. COTTAGE TRAIL
6. OAK LEAF TRAIL
7. COLUMBIA CT
8. PLEASANT VIEW TRAIL
- 9.



BOTTOM ROAD

COUNTY RD 41



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information Club leaders: Natasha Chester & Donna Cain-Erbers

Name: Donna Cain-Erbers

Address: 208 Palan car Ave

City: Mankato State: Mn Zip: 56001

Telephone: 507-420-0489 (Natasha 507-327-0904)

Sponsoring Organization: North Kato Explorers 4-H

Address: (Nic. Co.) We hold our meetings at Holy Rosary Church

City: _____ State: _____ Zip: _____

Telephone: _____

Occasion for Parade: We are planning a Club 3K fun Run around Lady Bug Lake

Date of Parade: 5/3/15 Estimated Length of Parade: _____

Estimated Starting Time: 1pm Estimated Finish Time: 2pm

Estimated Number of Participants: 20?

General Composition of Parade: 4-H youth and their families

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Donna Cain Erbers
Applicant

5/3/2015
Date

Pursuant to Section 70.24 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

03-03-15
Date

COMMENTS/ADDITIONAL STIPULATIONS:



Google earth





CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

Name: Curt Van Asten

Address: PO Box 121

City: Neerstrand MN State: _____ Zip: 55053

Telephone: w 507 664 9438 c 507 649 7747

Sponsoring Organization: Final stretch Inc

Address: PO Box 121

City: Neerstrand State: MN Zip: 55053

Telephone: 507 664 9438

Occasion for Parade: North Mankato Triathlon

Date of Parade: Aug 9 2015 Estimated Length of Parade: 350 Participants

Estimated Starting Time: 8 am Estimated Finish Time: 1:30 pm

Estimated Number of Participants: 350

General Composition of Parade: Runners & Bikers for Triathlon

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

[Signature]
Applicant

2-26-15
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

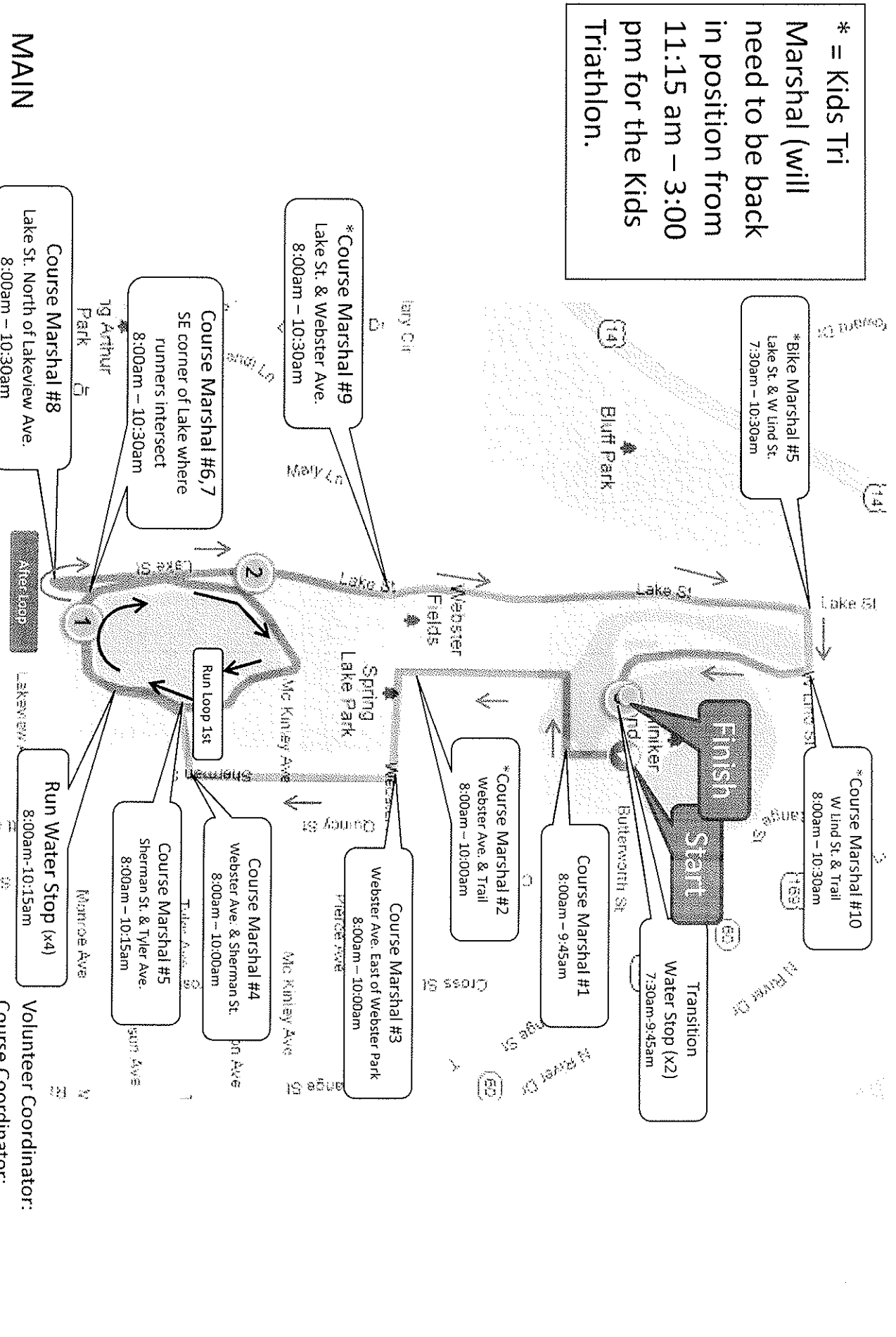
[Signature] #701
Chief of Police

03-06-2015
Date

COMMENTS/ADDITIONAL STIPULATIONS:

N. Mankato Tri - 3 Mile Run → = runner direction ← = loop direction (2) = Mile Marker

* = Kids Tri
 Marshal (will
 need to be back
 in position from
 11:15 am – 3:00
 pm for the Kids
 Triathlon.



MAIN

Volunteer Coordinator:
 Course Coordinator:
 In Case of Emergency dial 911

N. Mankato Tri - 3 Mile Run

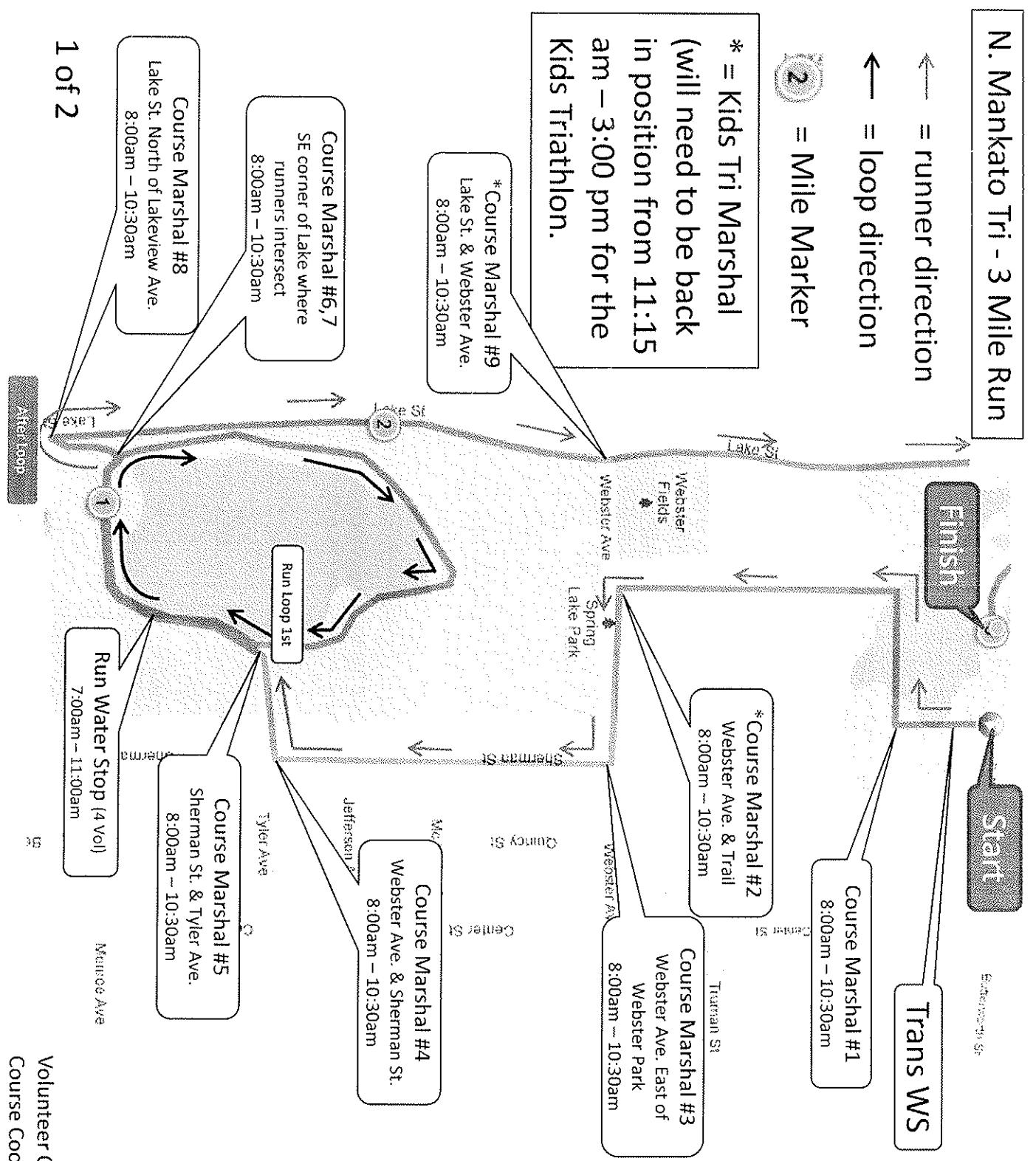
→ = runner direction

← = loop direction



= Mile Marker

* = Kids Tri Marshal
(will need to be back
in position from 11:15
am – 3:00 pm for the
Kids Triathlon.)



Finish

Start

Trans WS

Course Marshal #1
8:00am – 10:30am

* Course Marshal #2
Webster Ave. & Trail
8:00am – 10:30am

Course Marshal #3
Webster Ave. East of
Webster Park
8:00am – 10:30am

Course Marshal #4
Webster Ave. & Sherman St.
8:00am – 10:30am

Course Marshal #5
Sherman St. & Tyler Ave.
8:00am – 10:30am

Run Water Stop (4 Vol)
7:00am – 11:00am

Course Marshal #6,7
SE corner of Lake where
runners intersect
8:00am – 10:30am

* Course Marshal #9
Lake St. & Webster Ave.
8:00am – 10:30am

Course Marshal #8
Lake St. North of Lakeview Ave.
8:00am – 10:30am

Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911

N. Mankato Tri-12 Mile Bike

* Bike Marshal #5
Lake St. & W Lind St.
7:30am – 10:30am

* Course Marshal #10
W Lind St. & Trail
8:00am – 10:30am

Course Marshal #1
8:00am – 10:30am

* Course Marshal #2
Webster Ave. & Trail
8:00am – 10:30am

* Course Marshal #9
Lake St. & Webster Ave.
8:00am – 10:30am

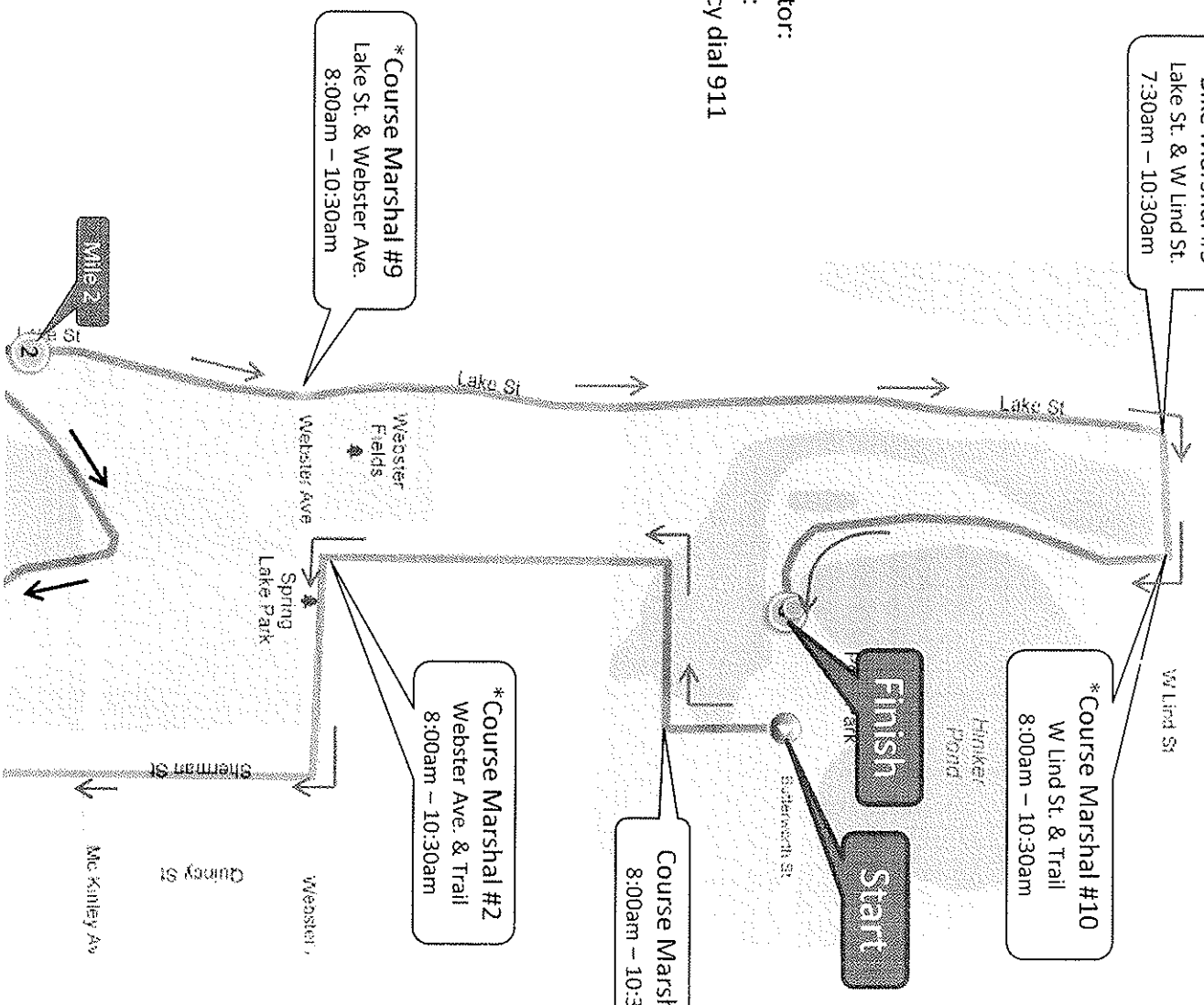
* = Kids Tri Marshal
(will need to be
back in position
from 11:15 am –
3:00 pm for the
Kids Triathlon.)

 = Mile Marker

Volunteer Coordinator:

Course Coordinator:

In Case of Emergency dial 911

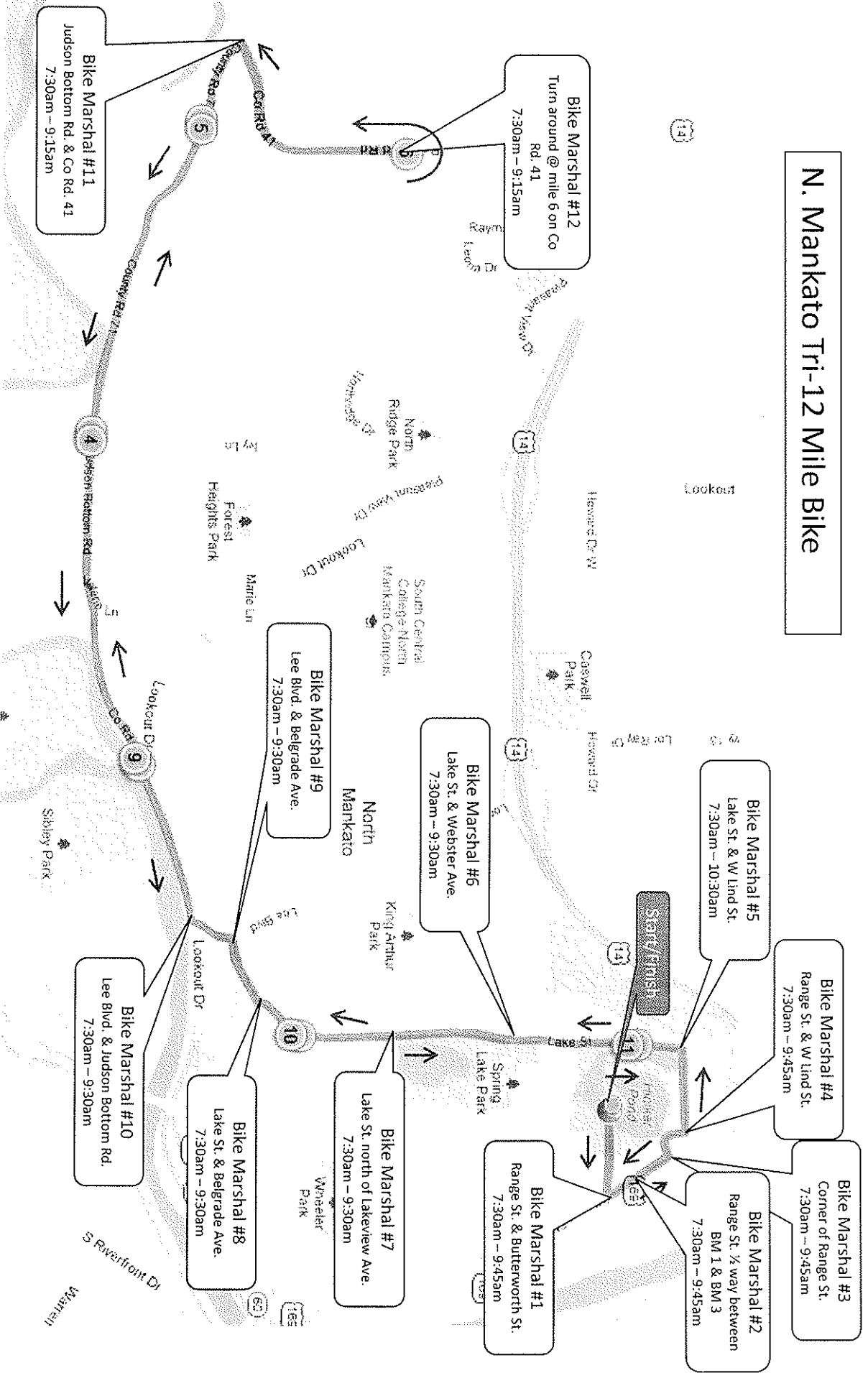


↗ = runner direction

↖ = loop direction

Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911

N. Mankato Tri-12 Mile Bike



Bike Marshal #4
Range St. & W Lind St.
7:30am - 9:45am

Bike Marshal #3
Corner of Range St.
7:30am - 9:45am

Bike Marshal #2
Range St. 1/2 way between
BM 1 & BM 3
7:30am - 9:45am

Bike Marshal #5
Lake St. & W Lind St.
7:30am - 10:30am

Bike Marshal #6
Lake St. & Webster Ave.
7:30am - 9:30am

Bike Marshal #7
Lake St. north of Lakeview Ave.
7:30am - 9:30am

Bike Marshal #9
Lee Blvd. & Belgrade Ave.
7:30am - 9:30am

Bike Marshal #10
Lee Blvd. & Judson Bottom Rd.
7:30am - 9:30am

Bike Marshal #8
Lake St. & Belgrade Ave.
7:30am - 9:30am

Bike Marshal #1
Range St. & Butterworth St.
7:30am - 9:45am

Bike Marshal #12
Turn around @ mile 6 on Co
Rd. 41
7:30am - 9:15am

Bike Marshal #11
Judson Bottom Rd. & Co Rd. 41
7:30am - 9:15am

MAIN

← = Bike Marker

6

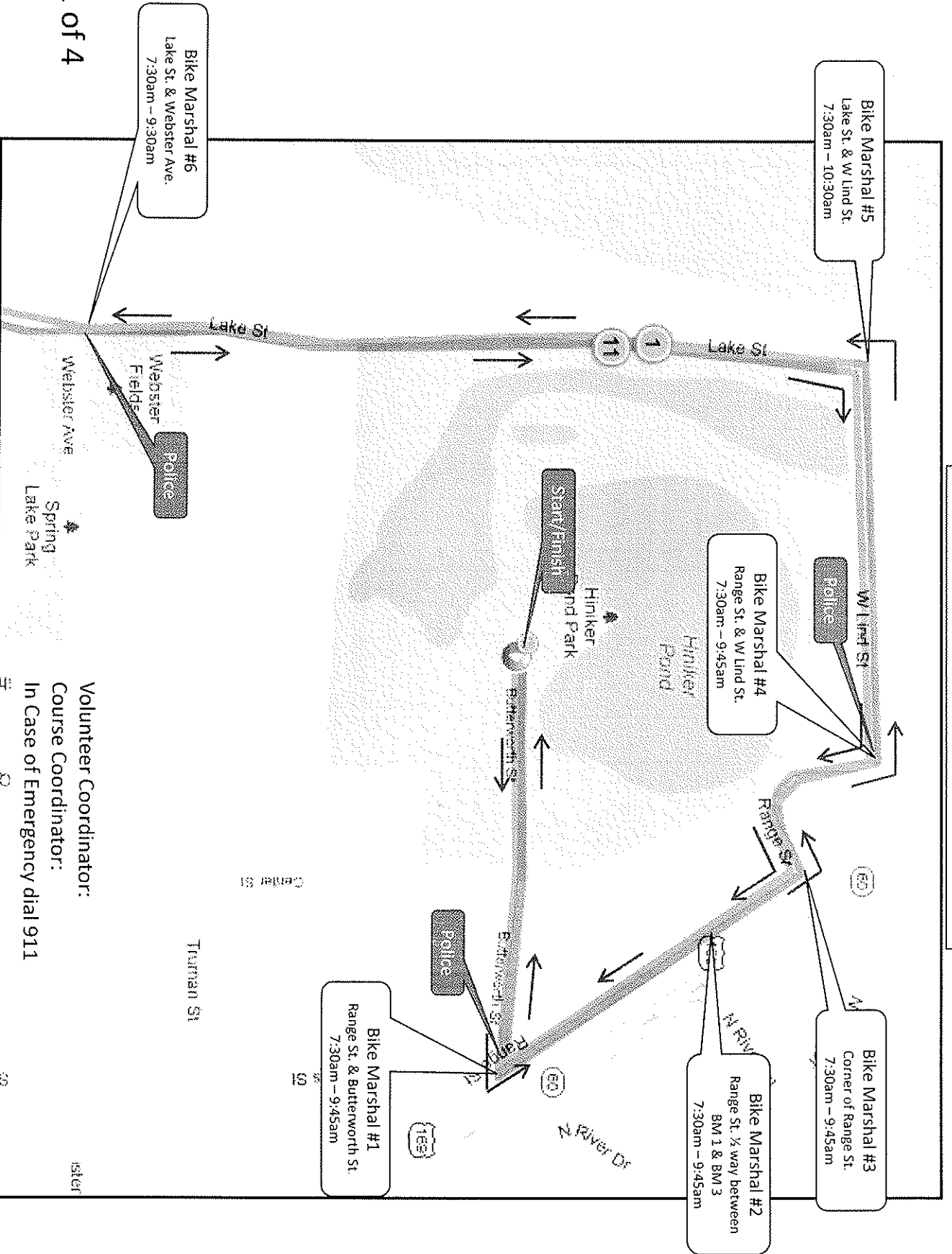
= Mile Marker

Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911

← = Bike Direction

N. Mankato Tri-12 Mile Bike

6 = Mile Marker

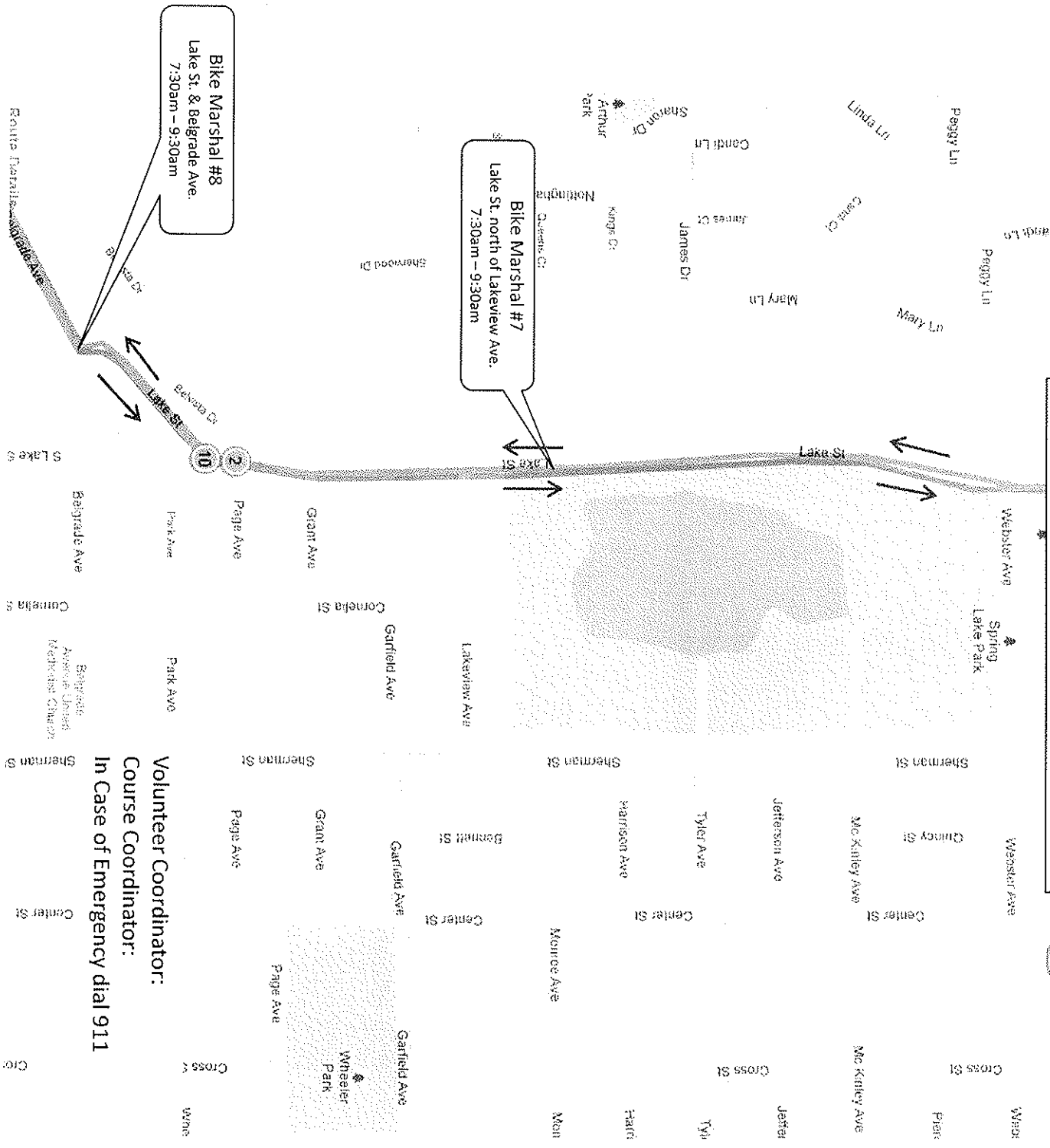


Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911

← = Bike Direction

N. Mankato Tri-12 Mile Bike

6 = Mile Marker

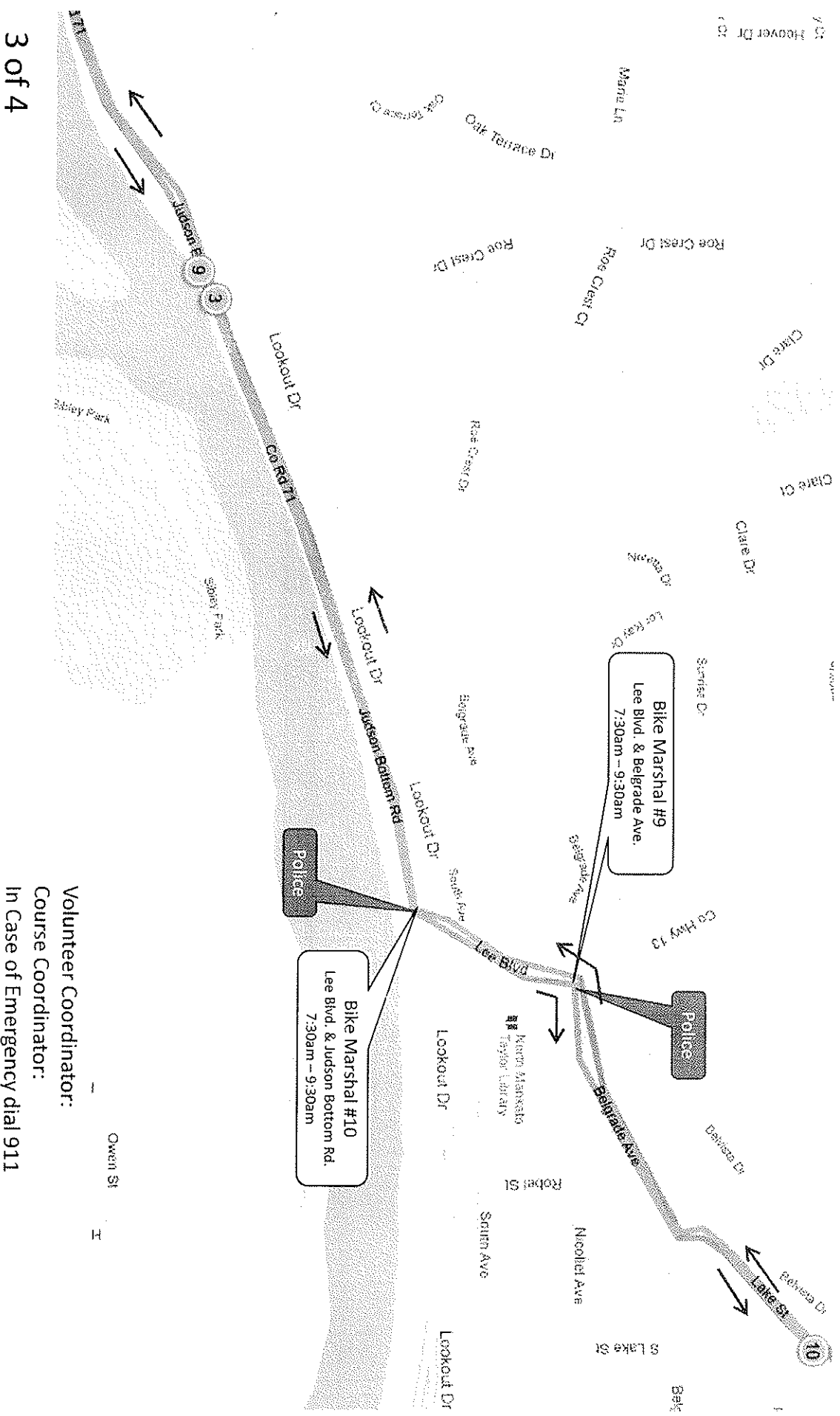


Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911

← = Bike Direction

N. Mankato Tri-12 Mile Bike

⑨ = Mile Marker



Volunteer Coordinator:
Course Coordinator:
In Case of Emergency dial 911



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURED(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blakestad 901 N 3rd Street #114 Minneapolis MN 55401		CONTACT NAME: Sandi Bucheger PHONE (A/C No. Ext): (612) 767-0880 E-MAIL ADDRESS: sbucheger@blakestad.com	
INSURED Final Stretch, Inc. PO Box 121 Nerstrand MN 55053		INSURER(S) AFFORDING COVERAGE: INSURER A: Secura Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1521302301 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO ANY POLICY, CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL POLICY TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		CP3220864	4/1/2015	4/1/2016	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 500,000 PERSONAL & ADVERTISING \$ 500,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMPLETING \$ 2,000,000
	GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per person) \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CP3220865	4/1/2015	4/1/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				1 WC STAT, 1 WITH LEGISLATION, 1 RES E.L. EACH ACCIDENT E.L. DISEASE - PER EMPLOYER E.L. DISEASE - PER COMPANY

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Event - 08/09/2015 North Mankato Triathlon

The Certificate Holder includes the City of North Mankato, It's officers, employees, volunteers and assigns.

CERTIFICATE HOLDER

nancyg@northmankato.com

City of North Mankato
1001 Belgrade Ave
North Mankato, MN 56002

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jerod Blakestad/SANB

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #7F	Department: City Planner	Council Meeting Date: 3/16/2015
-----------------	--------------------------	---------------------------------

TITLE OF ISSUE: Set Public Hearing for Vacation of Utility Easements.

BACKGROUND AND SUPPLEMENTAL INFORMATION: As part of the replatting of Duehring Subdivision on Commerce Drive it is necessary to vacate certain utility easements. As part of the utility vacation process, it is necessary to set a public hearing and notify all underground utility companies. Attached is a Petition for Utility Easement Vacation signed by Brian Duehring and a map showing the location of the easements to be vacated.

REQUESTED COUNCIL ACTION: Set Public Hearing for 7 p.m. on Monday, April 6, 2015 for Vacation of Utility Easements.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify _____ Notice of Public Hearing and Petition for Vacation _____

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

**NOTICE OF PUBLIC HEARING ON
UTILITY VACATION DUERHING SUBDIVISION NO. 2**

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, April 6, 2015, commencing at 7:00 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider the vacation of the following described utility easements:

The 10 foot wide easement located between Lot 1-B and Lot 2, Block 1, Duehring Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder, excepting there from the northerly 10 feet and the southerly 10 feet.

Dated this 16th day of March 2015.

April Van Genderen
City Clerk
City of North Mankato, Minnesota

PETITION FOR VACATION

The undersigned property owner hereby petitions the City Council of the City of North Mankato, Minnesota, to vacate the following described utility easements:

The 10 foot wide easement located between Lot 1-B and Lot 2, Block 1, Duehring Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder, excepting there from the northerly 10 feet and the southerly 10 feet.

Dated this 2nd day of March 2015.

Heather Anderson

Witness

Brian N. Duehring

Brian N. Duehring, Chief Manager

Received by City Clerk:

3-6-15

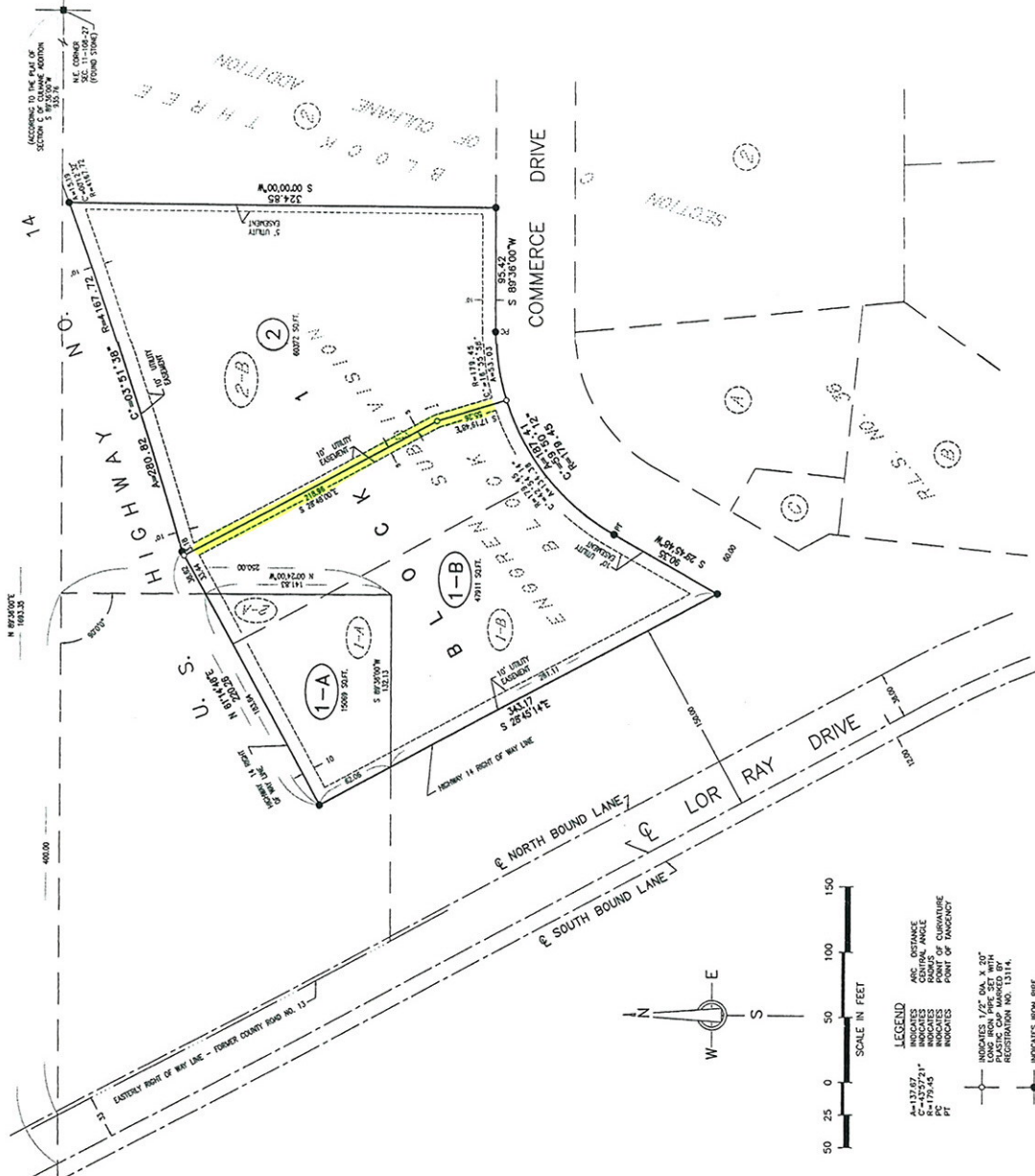
Date

April J. Van Zenderen

City Clerk

DUEHRING SUBDIVISION

CITY OF NORTH MANKATO
NICOLLET COUNTY, MINNESOTA



INSTRUMENT OF DEDICATION
Know all men by these presents that we, Duehring Properties, LLC, a limited liability company, owners of the following described property to wit:
Lots 1-A, 1-B, 2-A and 2-B, Block 1, Enggran Subdivision, according to the plat of Enggran, on file and of record with the Nicollet County Recorder, Containing 2.83 acres, more or less, and all other lands and interests therein, together with all appurtenant rights and appurtenances, do hereby dedicate to the public use the above described property to be surveyed and platted and monuments to be placed thereon, and that we dedicate to the public use the easements shown hereon.
SUBDIVISION: Duehring Properties, LLC

NOTARY CERTIFICATE
Brian N. Duehring, chief manager
State of Minnesota }
County of Nicollet }
On this ___ day of _____, 2002, before me a Notary Public with and for said County, personally appeared Brian N. Duehring, who being duly sworn, depose and say that he is the chief manager of Duehring Properties, LLC, the company named in the instrument to be dedicated to the public use, and that he is the owner of said company by authority of its board of directors, and that he is the owner of said company instrument to be the free act and deed of said company.
Notary Public

SURVEYOR'S CERTIFICATE
I, Bradley C. Evans, Licensed Land Surveyor, State of Minnesota, do hereby certify that I have surveyed and platted the above described property and that the same is a correct representation of the survey; that all monuments are correctly shown on the plat in feet and hundredths of a foot; that all boundary lines are correctly designated on the plat; and that there are no wet lands as defined in MS 506.02, Subd. 1, or public highways to be designated other than as shown.
Bradley C. Evans
Minnesota License No. 13, 114
On this the ___ day of _____, 2002, before me a Notary Public in and for said County, personally appeared Bradley C. Evans, and being duly sworn did say that he has executed the foregoing instrument.
Notary Public

APPROVALS
Be it known that on this ___ day of _____, 2002, the Planning Commission of the City of North Mankato did duly review this plat of DUEHRING SUBDIVISION.
Chairman _____
Secretary _____
Clerk _____

MORTGAGEES CONSENT
The Stearns Bank, NA, approves this plat insofar as their interest is concerned.
Mortgagees Consent _____
Mortgagee _____

TITLE OPINION
I, David P. Lamm, a licensed attorney in the State of Minnesota, do hereby certify that I have examined the instrument to be dedicated hereon, represent all ownership interest in the land encompassed by this plat.
County Auditor _____
County Treasurer _____
County Auditor _____
County Auditor _____

COUNTY RECORDER
I hereby certify that this instrument was filed in my office for record on this, the ___ day of _____, 2002, at ___ o'clock, ___ M., and that it was duly recorded on _____ Plats, Number _____
County Recorder _____

REGISTRAR OF TITLES
I hereby certify that this instrument was filed in my office for record on this, the ___ day of _____, 2002, at ___ o'clock, ___ M., and that it was duly recorded on _____ Plats, Number _____
Registrar of Titles _____
THIS PLAT WAS PREPARED BY SURVEY SERVICES, INC.

RESOLUTION NO.

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT
FOR PROJECT NO. 15-01 ABCDEF CARLSON DRIVE IMPROVEMENT PROJECT

WHEREAS, it is proposed to improve Carlson Drive from Rockford Road (Nicollet County State Aid Highway 41) to a point approximately 890 feet west of Rockford Road; and

WHEREAS, such improvements may include sanitary sewer improvements, watermain improvements, storm sewer improvements, street improvements, sidewalk/trail improvements, turf establishment/erosion control, and other related improvements; and

WHEREAS, it is proposed to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the proposed improvement, called City Project No. 15-01ABCDEF to the City Engineer for study and that that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 16th day of March, 2015.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #7H	Department: Administration	Council Meeting Date: 3/16/2015
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TITLE OF ISSUE: Resolution Approving Consent Assessment Agreement.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Susan Newville at 226 Garfield is requesting an assessment agreement with the City of North Mankato for the repair/replacement of sewer line on the property and agrees to a 7.00% per annum for the five-year agreement.

REQUESTED COUNCIL ACTION: Adopt resolution to approve consent assessment for 226 Garfield Avenue.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Norland
_____	_____	_____	Freyberg
_____	_____	_____	Spears
_____	_____	_____	Steiner
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Consent Assessment Agreement</u>				
<u>Estimate</u>				

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of sewer line on the property for the following described real estate:

Lot 7 Block 1
226 Garfield Avenue
PIN#18.615.0010
Cost: \$6,760.00

WHEREAS, the property owner desires that the cost of the repair/replacement of the sewer line to the property be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 16th day of March 2015.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Susan Newville (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:
226 Garfield Avenue
PIN# 18.615.0010
Lot 7 Block 1
EX N 50 FT
Stephen Lam's Addition
2. Owner desires to repair/replace sewer line to the property.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to repair in consideration for the owner's consent to the assessments.

The parties therefore make the following agreement:

1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$6,760.00. The assessment shall payable in equal installments extending over a period of five (5) years and shall bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor to be recorded against the affected property.
2. Prior to transmitting notice of the assessment to the County Auditor, the City shall fully perform all necessary construction concerning the improvement.

Adopted this 16th day of March, 2015

City of North Mankato

By: 
Its: FINANCE DIRECTOR



Property Owner



Mr. Rooter

PLUMBING

507-625-9721

MrRooter.com

Mr. Rooter® of South Central MN
1824 Willow St
Mankato MN 56001

PROPOSAL/CONTRACT		Contractor License: PC644725	
Date		Account Billing Information	
Customer Name	Justin Mathies	Billing Name	Susan Newville
Address	226 Garfield Ave North Mankato	Billing Address	
Phone	304-1526	Phone	
Email/Fax		Contact Name	
Proposal Number:	Terms of Payment:	Warranty: 10 Years.	

Mr. Rooter® Plumbing will provide all labor and materials to perform the following:

Set up cost, \$5500⁰⁰

Liner installation - 42 feet x \$30 = \$1260⁰⁰

10 Year Warranty against blockages.

THE ABOVE WORK WILL BE COMPLETED FOR THE AMOUNT OF:	SUBTOTAL	SALES TAX	TOTAL
			6760 ⁰⁰
PRIOR TO PERFORMANCE OF WORK, A DEPOSIT IS REQUESTED IN THE AMOUNT OF:			

This document becomes a contract upon signing and is subject to revision if not accepted by _____

Customer Acceptance of Terms & Conditions	<i>[Signature]</i>	Date	3-6-2015
Authorized Signature- Mr. Rooter Plumbing	<i>[Signature]</i>	Date	3-6-15

Sign, Date and Return this Original to Mr. Rooter Plumbing
Independently owned and operated franchise.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #71	Department: Administration	Council Meeting Date: 3/16/2015																																	
TITLE OF ISSUE: Resolution Setting Rates at Spring Lake Park Swim Facility.																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: See attached memo.																																			
REQUESTED COUNCIL ACTION: Adopt resolution setting rates at Spring Lake Park Swim Facility.																																			
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 20px;"> <tr> <td style="width: 100px;"></td> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____	_____	_____	Norland	_____	_____	_____	Freyberg	_____	_____	_____	Spears	_____	_____	_____	Steiner	_____	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p>Other (specify) <u>Memo and Rates</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Aye	Nay																																	
_____	_____	_____	Norland																																
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_____	_____	_____	Spears																																
_____	_____	_____	Steiner																																
_____	_____	_____	Dehen																																
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<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>																																		



City of North Mankato, Minnesota

Date: March 12, 2015
 To: Mayor Dehen & City Council
 From: John D. Harrenstein, City Administrator
 Re: Spring Lake Swim Facility

The purpose of this memo is to inform the City Council of changes to the Memorandum of Agreement proposed by the YMCA to be effective for the 2015 season at the Spring Lake Swim Facility. The proposed changes are described below:

- An increase of \$12,068 from \$48,450 to \$60,518 to be paid to the YMCA for all labor costs associated with running/operating the facility. The City and the YMCA will share (50:50) any savings below the \$60,518 payroll threshold. The increase is due to two minimum wage increases and minimal contract adjustments since 2012 and accounts for over half of the costs associated with the increased costs.
- The YMCA is responsible for all costs associated with concession sales and will retain 100% of the revenue. Previously the YMCA retained 85% of the revenue, in 2014 the City of North Mankato collected \$1300 in concession revenue.

As a result of the proposed changes staff recommends a reduction in the budget for the Spring Lake Park Swim Facility of \$8,500 in the capital outlay. This money was targeted toward amenity improvement at the facility that will be deferred. In addition, a minimal increase in revenue from swim passes equal to \$4,900 occurs is proposed (see table below).

2014 Swim Revenue			
Type	Price	#	Amount
Family	\$36.00	131	\$4,716.00
Single	\$17.00	17	\$289.00
Babysitter	\$5.00	17	\$85.00
10 Punch Card	\$11.25	36	\$405.00
Single Admission	\$1.50	7,568	\$11,352.00
			\$0.00
Family	\$40.00	144	\$5,760.00
Single	\$19.00	51	\$969.00
Babysitter	\$5.00	18	\$90.00
10 Punch Card	\$12.50	39	\$487.50
			\$24,153.50

2015 Proposed Rates			
Type	Price	#	Amount
Family	\$40.00	275	\$11,000.00
Single	\$20.00	68	\$1,360.00
Babysitter	\$7.00	35	\$245.00
10 Punch Card	\$17.50	75	\$1,312.50
Single Admission	\$2.00	7,568	\$15,136.00
			\$29,053.50
Estimated Revenue			
Increase			\$4,900

RESOLUTION NO.

RESOLUTION SETTING SPRING LAKE PARK SWIM
FACILITY RATES

WHEREAS, the City of North Mankato operates the Spring Lake Park Swim Facility for which a fee is charged; and

WHEREAS, the City Code provides that such fees shall be set by resolution of the City Council; and

WHEREAS, a report containing recommendations for fees for the Spring Lake Park Swim Facility is attached;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NORTH MANKATO, MINNESOTA, that said fees and charges are adopted effective April 2015.

Adopted by the City Council this 16th day of March 2015.

Mayor

ATTEST:

City Clerk

Spring Lake Park Rates

Type of Pass	Current	Proposed Rate
Promotional Family*	\$36.00	N/A
Promotional Single*	\$17.00	N/A
Promotional Babysitter*	\$5.00	N/A
Promotional 10-Swim Punch Card*	\$11.25	N/A
Family	\$40.00	\$40.00
Single	\$19.00	\$20.00
Babysitter	\$5.00	\$7.00
10-Swim Punch Card	\$12.50	\$17.50
Single Admission	\$1.50	\$2.00

*No promotional rates will be offered.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9A	Department: Police	Council Meeting Date: 3/16/2015
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TITLE OF ISSUE: North Mankato Police Department 2014 Year End Report.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Chief Boyer will present the Police Department 2014 Year End Report.

REQUESTED COUNCIL ACTION:

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

Aye	Nay	
_____	_____	Norland
_____	_____	Freyberg
_____	_____	Spears
_____	_____	Steiner
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) North Mankato Police Department 2014 Year End Report

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



North Mankato Police Department

2014 Year End Report

Table of Contents

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Property Crime Statistics	5-6
Other Crime Statistics.....	7
Juvenile Status Statistics.....	7
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North Mankato Police Reserves	14

General Information

North Mankato Police Department

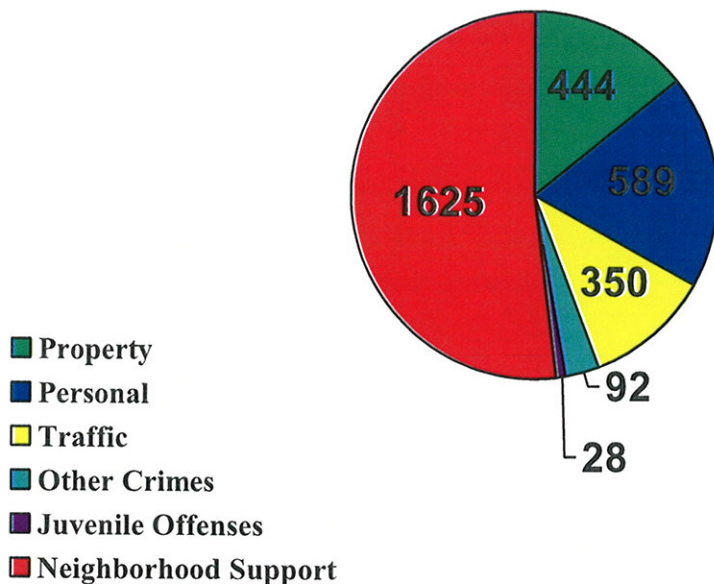
1001 Belgrade Avenue
P.O. Box 2055
North Mankato, MN 56002-2055

Emergency Number: 911
Non-Emergency Dispatch Number: (507) 931-1570
Office Number: (507) 625-4141

Email: nmpd@nmpd.org
Tip Information Email: tips@nmpd.org

The City of North Mankato Code of Ordinances Access: http://www.amlegal.com/northmankato_mn/
Court Records Access: <http://pa.courts.state.mn.us/default.aspx>.

2014 Police Reports





2014 Statistics at a Glance



Personal Crimes	2014	2013	2012
Homicide (includes attempts)	0	0	0
Terroristic Threats	16	12	10
Criminal Sexual Conduct	14	8	10
Robbery	3	2	1
Assault	31	40	19
Domestic Assault	48	41	64
Harassment	35	27	40
Harassing Communications	48	36	34
Child/Vulnerable Adult Protection	239	247	228
Domestic Disturbance	82	80	91
Disorderly Conduct	32	17	36
All other reports	41	31	23
Total Personal Crime Reports	589	541	556
Property Crimes	2014	2013	2012
Residential Burglaries	28	42	22
Non-Residential Burglaries	16	23	6
Theft from Building	43	54	57
Theft from Vehicle	66	53	54
Motor Vehicle Theft	14	15	3
Motor Vehicle Tampering	19	7	11
Financial Theft	47	28	18
Shoplifting	7	4	3
Property Damage	86	97	126
Arson / Negligent Fires	3	5	0
Trespassing	12	11	9
All other reports	103	81	79
Total Property Crime Reports	444	420	388
Other Crimes	2014	2013	2012
Narcotics	33	34	29
Underage Consumption	3	9	5
Weapons	7	8	7
Liquor Violations	8	2	3
All other reports	41	25	11
Total Other Crime Reports	92	78	55

Juvenile Offenses	2014	2013	2012
Alcohol	3	1	3
Runaways	15	16	19
Curfew	4	1	5
Tobacco	1	0	1
All Other reports	5	3	0
Total Juvenile Offense Reports	28	21	28
Traffic Related	2014	2013	2012
Accident Reports on Public Property	167	138	126
Accident Reports on Private Property	53	58	45
Bicycle Accidents (No Motor Vehicle)	4	1	0
Driving Under the Influence	36	25	34
Parking Violations	37	28	29
Violation Road & Driving Complaints	53	59	68
Total Traffic Related Reports	350	309	302
Neighborhood Support	2014	2013	2012
Medicals	382	383	347
Animal Control	153	155	157
Public Assists	93	97	155
Suspicious Activity	66	121	130
Assist Other Law Enforcement Agencies	105	123	126
Gun Purchase Permits Issued	123	168	166
Information Only	42	45	93
Civil Complaints	86	86	95
Alarm Calls	89	81	100
Welfare Checks	78	58	56
Residence Checks	45	54	41
Funeral Escorts	16	23	15
All other reports	347	342	356
Total Neighborhood Support Reports	561	484	429

The North Mankato Police Department takes all reports very seriously and diligently investigates each report.

TOTAL REPORTS	3,128	3,105	3,145
----------------------	--------------	--------------	--------------

Personal Crime Statistics

Type of Complaint	2014	2013	2012
Homicide	0	0	0
Attempted Homicide	0	0	0
Robbery	3	2	1
Criminal Sexual Conduct	14	8	10
Terroristic Threats	16	12	10
Assault	30	37	19
Assault/Domestic Assault with a Deadly Weapon	3	6	1
Domestic Assault	46	38	63
Bomb Threat	1	0	1
Child Protection	221	231	217
Vulnerable Adult Protection	18	16	11
Domestic Disturbance	82	80	91
Pornography	4	1	0
Indecent Exposure	3	3	0
Peeping Tom	2	0	2
Kidnapping/Abduction/False Imprisonment	1	0	0
Disorderly Conduct	32	17	36
Harassment	35	27	40
Harassing Communications	48	36	34
Violation Court Order / Order for Protection	30	27	20
TOTAL PERSONAL CRIME CALLS:	589	541	556

*Physical Domestic reports from the 2012 year-end report have been added to the Domestic Assault Category.

The North Mankato Police Department had three strong-armed robberies reported in 2014. In each case the suspect forcefully took a victim's wallet. Each victim sustained injuries from the incident. A suspect was identified and the case was forwarded to the Nicollet County Attorney's Office for charges.

In 2014, the North Mankato Police Department had one False Imprisonment Report. This incident stemmed from a juvenile holding another party against their will. The juvenile was charged through the Nicollet County Attorney's Office in this incident.



Property Crime Statistics

Type of Complaint	2014	2013	2012
Arson / Negligent Fires	3	5	0
Burglary Residence	28	42	22
Burglary Non-residence	16	23	6
Financial Theft			
Fraud/Identity Theft	9	8	1
Forgery/Counterfeiting	12	1	4
Theft by Check	0	1	5
Credit Card Fraud	25	16	6
Fraud/NSF Checks	1	2	2
Property Damage			
Business Damage	8	6	9
Private Damage	71	83	98
Public Damage	7	8	19
Property Theft			
Theft of Motor Vehicle	14	15	3
Theft of ATV/MC/Moped	1	1	0
Theft of Trailers/Snowmobile/Boat	1	1	3
Tamper with Motor Vehicle	19	7	11
Theft from Building	43	54	57
Theft from Yard	21	21	25
Theft from Motor Vehicle	66	53	54
Theft from Boat	5	2	2
Theft from Coin Machine	3	0	0
Theft of Self-Serve Gas	20	16	18
Shoplifting	7	4	3
Bicycle Theft	23	31	24
Theft of Mail	1	0	0
Theft of Services	4	3	5
Theft by Swindle/Scam	21	5	0
Possession of Stolen Property	4	1	2
Trespassing/Prowlers	12	11	9
TOTAL PROPERTY CRIME CALLS:	444	420	388

*Motor Vehicle Tampering has been given their own category. Those reports that were filed with Trespassing reports in the 2012 year end report are now included in the Motor Vehicle Tampering category.

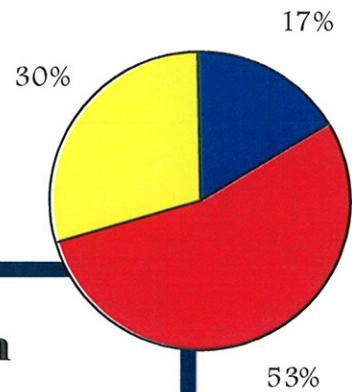


The North Mankato Police Department noticed a 40% Decrease in reported residential burglaries over the previous year's totals.

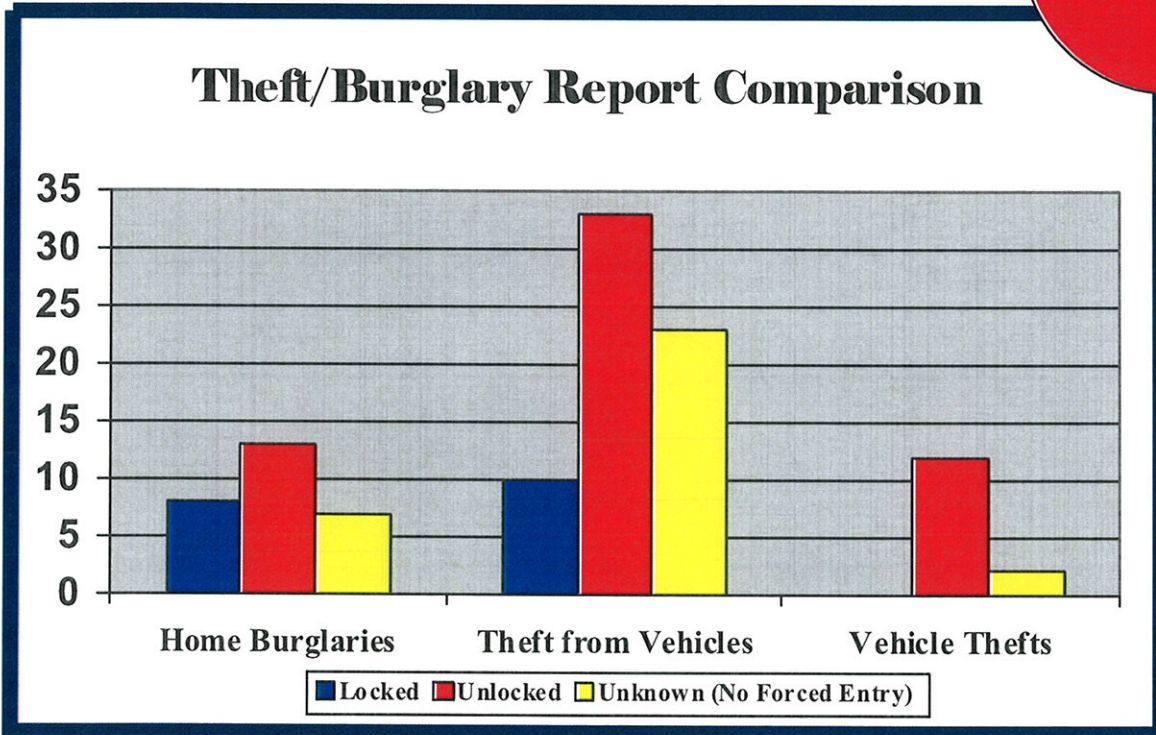
There were 14 vehicles reported as stolen within the City of North Mankato, MN. Ten of these vehicles were reported as unlocked with keys in the vehicle at the time of theft, one was reported as unlocked with a malfunctioning ignition that did not need a key to start the vehicle and three of these vehicles were stolen by someone the owner knew personally. All vehicles reported in the City of North Mankato were located and recovered.

The Police Department encourages residents to keep valuables out of sight and secure their homes, garages, and motor vehicles at all times.

Any suspicious activity should be reported immediately by calling 9-1-1 or the non-emergency dispatch number (507) 931-1570.



Theft/Burglary Report Comparison



Other Crime Statistics

Type of Complaint	2014	2013	2012
Fleeing Police	7	2	1
False Information to Police	4	3	4
Illegal Kennel	0	1	0
Impersonating a Police Officer	0	1	0
Narcotics	33	34	29
Obstructing Legal Process	3	1	1
Public Peace	16	11	0
Underage Consumption of Alcohol (18 – 21 years)	3	9	5
Liquor Hours of Sale	4	2	1
Liquor Furnishing to Minors	1	0	2
Liquor Possession	3	0	0
Littering	8	3	3
Fireworks Discharge/Possession	3	3	2
Weapons Violations	7	8	7
TOTAL OTHER CRIME CALLS:	92	78	55



Juvenile Status Statistics

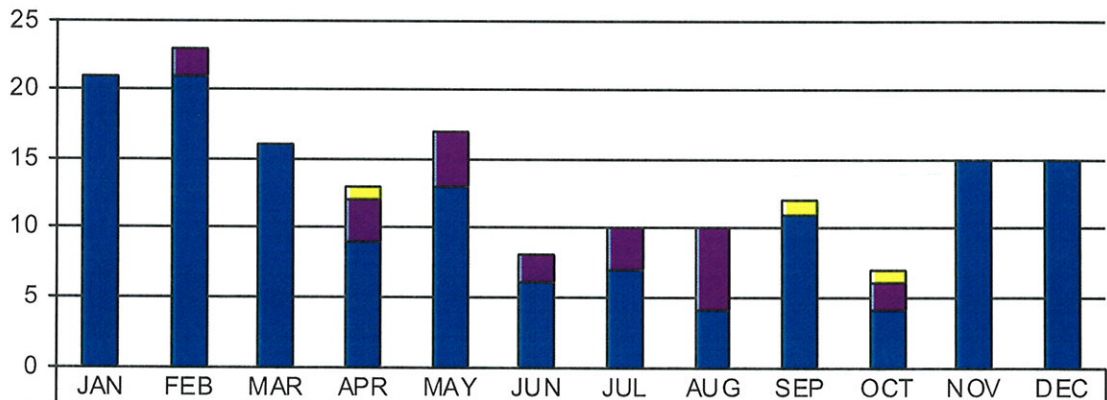
Type of Complaint	2014	2013	2012
Curfew Violations	4	1	5
Incorrigible Juvenile	3	3	0
Runaways	15	16	19
Truancy Reports	2	0	0
Underage Consumption of Alcohol (Under 18)	3	1	3
Underage Tobacco Possession/Use	1	0	1
TOTAL JUVENILE STATUS OFFENSES:	28	21	28

Traffic Related Statistics

Traffic Related Statistics	2014	2013	2012
Motor Vehicle Accident Reports	220	196	171
Occurring on Public Property	167	138	126
Occurring on Private Property	53	58	45
Bicycle Accidents (No Motor Vehicle Involvement)	4	1	0
Driving While Under the Influence	36	25	34
Violations Road & Driving Complaints	53	59	68
Parking Violations	37	28	29
TOTAL TRAFFIC RELATED CALLS:	350	309	302

Motor Vehicle Accident Injury/Fatality Breakdown

(Occurring on Public Property)

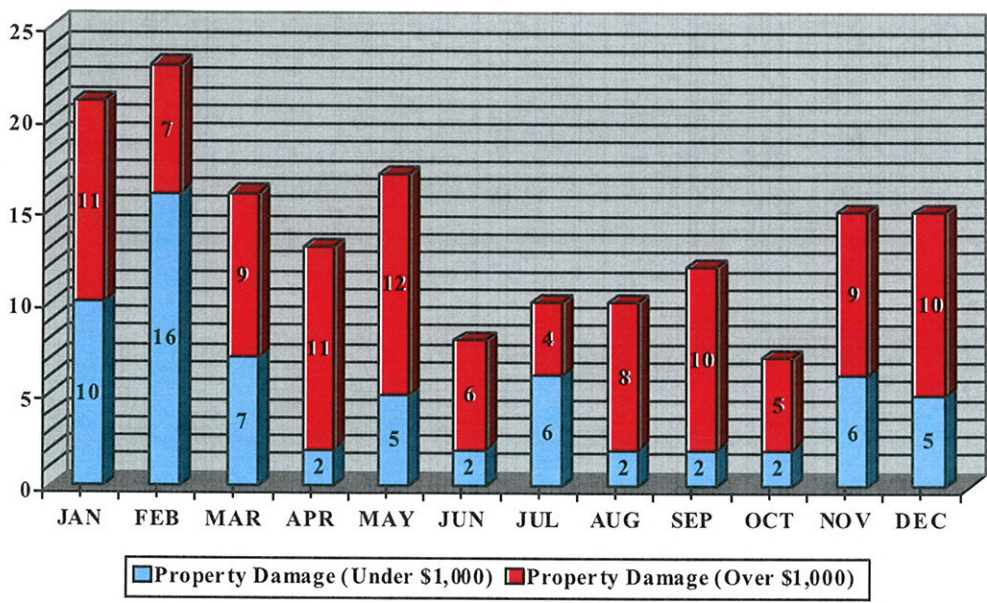


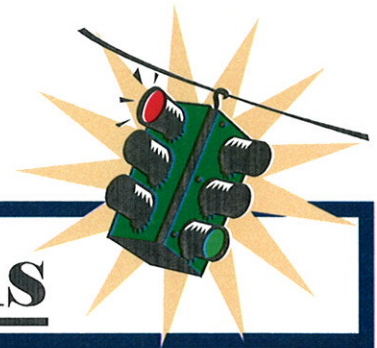
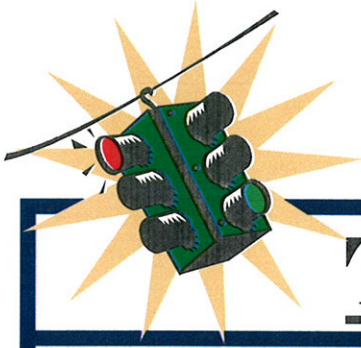
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
■ Fatality	0	0	0	0	0	0	0	0	0	0	0	0
■ Serious Injury	0	0	0	1	0	0	0	0	1	1	0	0
■ Injury	0	2	0	3	4	2	3	6	0	2	0	0
■ No Injury	21	21	16	9	13	6	7	4	11	4	15	15



Total Public Motor Vehicle Accidents	167
Accidents involving an Under the Influence Driver	3
Involving a Pedestrian	1
Involving Bicycle	3

Motor Vehicle Accidents Breakdown
(Ocurring on Public Property)





Traffic Citations

<u>Violation</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Careless/Exhibition/Reckless Driving	11	4	4
Child Restraint	1	0	2
Driver's License Violation	19	23	19
Driving After Revocation/Cancellation/Suspension of License	42	38	42
Driving While Intoxicated	49	31	37
Equipment Violation	8	1	4
Failure to Yield Right of Way	12	13	10
Fail to Use Due Care / Follow too Close	12	5	6
Improper Registration	26	8	12
Leaving the Scene of Accident	6	2	5
No Insurance/No Proof of Insurance	52	62	35
Open Bottle/Allow Open Bottle	4	2	4
Parking Tickets	90	47	43
Seatbelt	93	121	91
Speeding	108	90	86
Semaphore/Stop Sign Violation	24	21	18
All Other Violations	4	16	11
Total:	561	484	429

***Fail to Use Due Care was added to the Follow too Close category. Fail to Use Due Care citations from the 2011 and 2012 year-end report have been removed from the All Other Violations category and entered into the Fail to Use Due Care / Follow too Close Category.



Neighborhood Support Statistics

Type of Complaint	2014	2013	2012
911 Verifications	11	20	12
Alarm Calls	89	81	100
Animal Control			
Animal Complaints	144	140	142
Animal Bites	9	15	15
Assist Other Law Enforcement Agencies	105	123	126
Civil Complaints	86	86	95
Fire Calls	54	43	67
Found Property	69	60	57
Funeral Escorts	16	23	15
Gun Purchase Permits Issued	123	168	166
Information Only	42	45	93
Lost Property	12	10	8
Medicals			
Sick Cared For	252	267	273
Home Accidents	72	60	29
Occupational Accidents	3	7	4
Public Accidents	8	3	1
Intoxicated Individuals	47	46	40
Mentally Ill Persons	28	22	30
Missing Persons	8	7	10
Neighborhood Problems	15	25	15
Noise Complaints	72	48	69
Open Door	5	4	5
Public Assists			
Motorist Assist	14	16	14
Public Education	16	18	14
All Other Public Assists	63	63	127
Residence Checks	45	54	41
Predatory Offender Notification/Total Predatory Offenders	22/16	23/34	21/24
Solicitors	2	2	7
Sudden Death	15	13	9
Suicides	1	1	3
Suicides Attempts	12	11	15
Suicide Threats	27	42	28
Suspicious Activity	66	121	130
Welfare Checks	78	58	56
TOTAL NEIGHBORHOOD SUPPORT CALLS:	1,625	1,736	1,837

***Fingerprinting services were discontinued in 2013. Fingerprinting reports from the 2012 year-end report have been added to the all other public assist category.

***The speed trailer was retired in 2014. Speed trailer reports from 2012 and 2013 year-end reports have been added to the all other public assist category.

Public Education

The North Mankato Police Department prides itself in providing superior law enforcement services to the community. One way in which we provide this service is through public education. The North Mankato Police Department conducted the following public education in 2014:

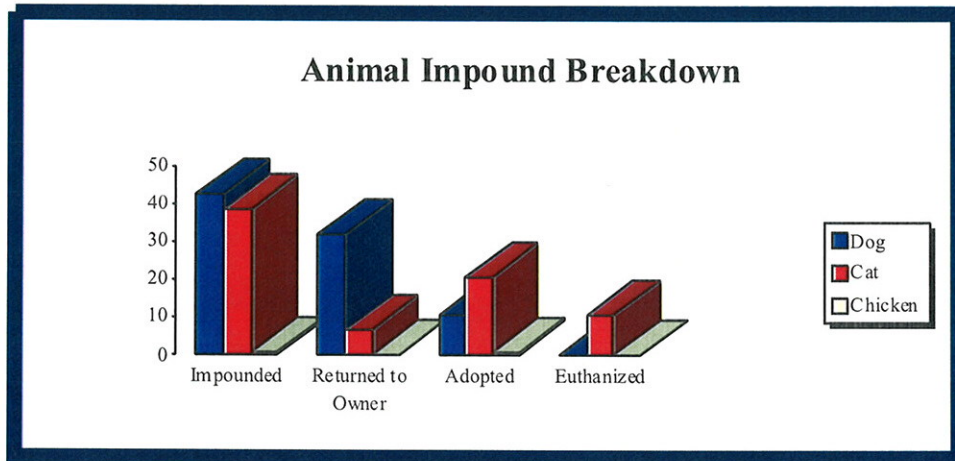
DATE	LOCATION	TOPIC	OFFICER	ATTENDANCE
2/21	CADA	Sexual Assault	710	8
4/11	Monroe Elementary	Safety	801	24
4/25	Hoover Elementary	Severe Weather Awareness	818	150
4/25	Monroe Elementary	Severe Weather Awareness	818	150
5/21	Garfield Elementary	Cyber Bullying	706	260
7/14	Local Daycare	Police Officer	709	10
7/17	Oak Terrace West	Identity Theft / Scams	710	30
8/4	Mankato Civic Center	Response to School Incidents	701	100
8/5	Night to Unite	Crime Prevention / Neighborhood Support	701	150
9/18	Mankato Law Enforcement Center	Emergency Preparedness	701	10
9/27	South Central College	Shine a Light on Safety	705	100
10/20	North Mankato Library	Library Program	703	15
11/6	Hoover Elementary	Winter Safety	715	78
11/12	Mayo Clinic Health Systems	Sexual Assault	710	30
11/13	Garfield Elementary	Cyber Bullying	706	267
11/14	Garfield Elementary	Winter Safety	715	90



Animal Control

The North Mankato Patrol Officers are responsible for responding to all animal control issues. This includes animals at-large, animal abuse/neglect, and animals disturbing the peace.

In 2014 the North Mankato Police Department responded to 153 animal related reports and impounded 83 animals compared to 99 impoundments in 2013 for a cost of \$2,761.84 compared to \$2,925.11 in 2013.



The City of North Mankato maintains an Impound Agreement with Premier Veterinary Center of Mankato.



North Mankato Police Reserves

FOR THE YEAR ENDING DECEMBER 31, 2014



The North Mankato Police Department has a long history of having a reserve program. Our reserve officers hold a volunteer position with the City of North Mankato. All of our reserve officers have other employment and we are very grateful for the time and service they provide us. Some of the reserve officers use the program as a stepping stone to gain experience to make finding a full-time position easier. Other reserve officers use the position as a hobby which gives them the opportunity to help and serve the public.

Reserve officers provide the City with traffic control during the many parades and races held throughout the year. We currently have 15 Reserve Officers dedicated to the community. These Reserve Officers collectively volunteered over 1,000 hours this past year.

In 2014 The North Mankato Police Reserves assisted the Police Department in a variety of functions:

North Mankato Fun Days – Triathlon	372
Kiwanis Holiday Lights	108.75
Administrative Duties	114
Reserve Meeting & Training	143
Other Events & Assist Officer Duties	294.5
School Patrol	86
TOTAL	1,118.25

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9B	Department: Library	Council Meeting Date: 3/16/2015																											
TITLE OF ISSUE: Announcement of Book Title for 2015 Community Read.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Library Director Lucy Lowry will announce the title for the 2015 Community Read.																													
REQUESTED COUNCIL ACTION:																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 20px; border: none;"> <tr> <td style="padding-right: 20px;">Aye</td> <td style="padding-right: 20px;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Norland																											
_____	_____	Freyberg																											
_____	_____	Spears																											
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Resolution	Ordinance	Contract	Minutes	Map																									
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9C	Department: Administration	Council Meeting Date: 3/16/2015
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TITLE OF ISSUE: Resolution Approving the Sale of Real Estate.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The City reached an agreement to sell two City owned parcels at 706 and 710 Range Street to Habitat for Humanity of Southern Minnesota, Inc. Sales prices are \$15,000.00 each.

REQUESTED COUNCIL ACTION: Adopt Resolution Approving Sale of Real Estate.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify Purchase Agreement)

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION APPROVING THE SALE OF REAL ESTATE

WHEREAS, the City of North Mankato owns certain real estate; and

WHEREAS, it is desirable to sell the hereinafter described real estate as follows:

Lot N ½ of Lot F, Stephen Lamm's Addition
706 Range Street
PIN 18.615.0620
Sale Price: \$15,000.00

AND

Lot W ½ of S ½ of Lot E, Stephen Lamm's Addition
710 Range Street
PIN: 18.615.0590
Sale Price: \$15,000.00

Purchasers: Habitat for Humanity of Southern Minnesota, Inc.

Purpose: Construction of new single family homes on the property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the Mayor and City Clerk are authorized to execute the necessary documents to complete the sale of said property.

Adopted by the City Council this 16th day of March 2015

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9D	Department: Administration	Council Meeting Date: 3/16/2015																											
TITLE OF ISSUE: Consider Approving Request for Proposals for the Sale and Relocation of Properties Located at 233 and 231 Wheeler Avenue.																													
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: The City of North Mankato purchased the property located at 233 Wheeler Avenue and has executed a Contract for Deed with Thomas J. Bohrer and John C. Bohrer for the property located at 231 Wheeler Avenue with the intent to construct parking lots for the Central Business District. The property at 233 Wheeler Avenue has a 2-story detached garage and a 2-story house and 231 Wheeler Avenue has a 2-story house and outbuildings which need to be relocated or demolished before parking lots can be constructed. The City proposes the release of the attached Requests for Proposals for the removal of the structures located at 233 and 231 Wheeler Avenue.</p>																													
REQUESTED COUNCIL ACTION: Approve the release of the Requests for Proposals.																													
<p>For Clerk's Use:</p> <p>Motion By: _____ Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 20px;"> <tr> <td style="padding-right: 20px;">Aye</td> <td style="padding-right: 20px;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p>Other (specify) <u>Request for Proposals for the house located at 233 Wheeler Avenue , Request for Proposals for the garage located 233 Wheeler Avenue, Request for Proposals for the house located 231 Wheeler Avenue</u></p>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
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_____	_____	Freyberg																											
_____	_____	Spears																											
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Resolution	Ordinance	Contract	Minutes	Map																									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>																												



**REQUEST FOR PROPOSALS FOR HOUSE SALE AND RELOCATION
SUBMISSION DEADLINE: APRIL 7, 2015**

1.0 Introduction and Background

The City is seeking proposals from qualified individuals for the purchase and relocation of a 2 story house located at 233 Wheeler Avenue.

2.0 Scope of Service

The Interested parties must offer a purchase price for the 2 story house and relocate the structure within 45 days of being awarded the proposal. Include with your proposal a specific timeline and price for the relocation of the house located at 233 Wheeler Ave.

Upon contract signing, the successful proposer(s) shall become liable for all costs including, but not limited to, the following; house moving (including any and all permits) and any liability associated with the removal of buildings from the City's property. The City of North Mankato will be responsible for all site restoration work. A bill of sale will be issued acknowledging the transfer of property between the City of North Mankato and the new property owner.

Structure described as follows;
233 Wheeler Ave

- 4 Bedroom 3 Bath Conventional
- Year Built: 1912
- 2 Story Frame
- 2,444 Square Feet
- Full Basement
- Concrete Foundation
- Metal Siding
- Carpet/Vinyl (Lino)/Hardwood
- FHA-Gas
- Central Air Conditioning

The described property is sold "As-Is" without any warranties, express or implied, as to the condition of such property.

3.0 Contact Information

Michael Fischer
City of North Mankato
(507) 625-4141
michaelf@northmankato.com

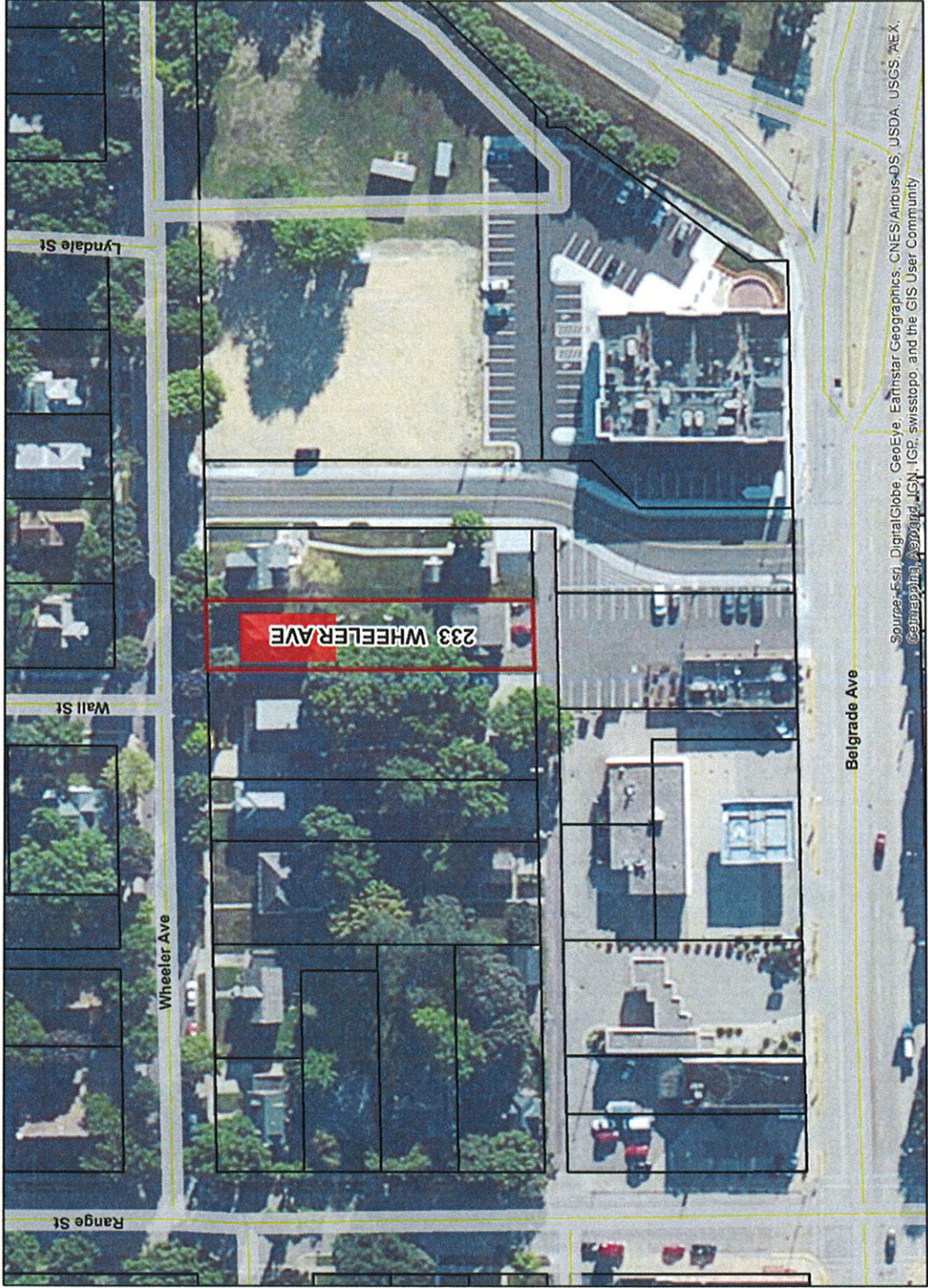
4.0 Closing Date

The City of North Mankato will accept proposals until 10:00 a.m. April 7th 2015.

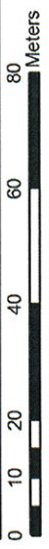
5.0 Proposal Submittal:

Proposals shall be submitted in an opaque envelope addressed as follows:

233 WHEELER PROPOSAL
ATTN: APRIL VAN GENDEREN
1001 BELGRADE AVENUE
NORTH MANKATO, MN 56003



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus-DS, USDA, USGS, AeroX, GeoMapping, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community



Projection: NAD 83 UTM Horn Adj Nicollet Feet

CITY OF NORTH MANKATO PROPOSAL FORM

SALE & RELOCATION OF 233 WHEELER AVE

Proposals Due: April 7, 2015

Mail Proposal to: See section 5.0

Purchase & Relocation Price of 233 Wheeler Ave

Purchase Price \$ _____

If awarded the RFP I will have the structure moved by _____.

Firm Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

Address: _____

City/State/Zip: _____

Phone/Fax: _____

E-mail: _____



**REQUEST FOR PROPOSALS FOR SALE AND RELOCATION OF GARAGE
SUBMISSION DEADLINE: APRIL 7, 2015**

1.0 Introduction and Background

The City is seeking proposals from qualified individuals for the sale and relocation of a detached 2 story garage located at 233 Wheeler Avenue.

2.0 Scope of Service

The Interested parties must offer a purchase price for the 2 story garage and relocate the structure within 45 days of being awarded the proposal. Include with your proposal a specific timeline for the relocation of the 2 story garage located at 233 Wheeler Ave.

Upon contract signing, the successful proposer(s) shall become liable for all costs including, but not limited to, the following; garage moving (including any and all permits) and any liability associated with the relocation of buildings from the City's property. The City of North Mankato will be responsible for all site restoration work. A bill of sale will be issued acknowledging the transfer of property between the City of North Mankato and the new property owner.

Description of structure as follows;

233 Wheeler Ave—Red Garage

- Detached 2 Story Garage
- 900 Square Feet
- Year Built: 2006

The described property is sold "As-Is" without any warranties, express or implied, as to the condition of such property.

3.0 Contact Information

Michael Fischer
City of North Mankato
(507) 625-4141
michaelf@northmankato.com

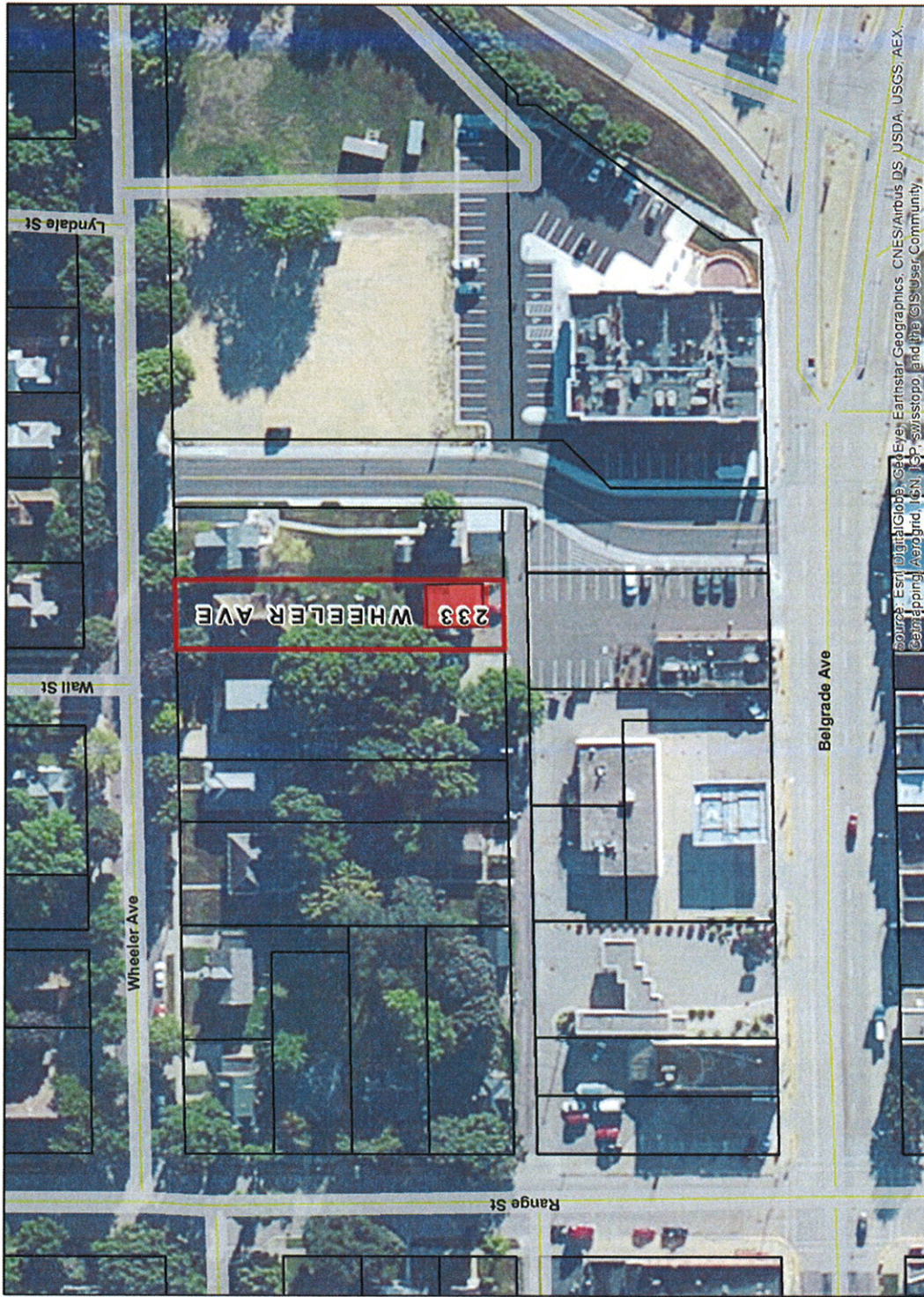
4.0 Closing Date

The City of North Mankato will accept proposals until 10:00 a.m. April 7th 2015.

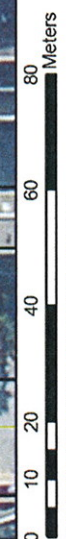
5.0 Proposal Submittal:

Proposals shall be submitted in an opaque envelope addressed as follows:

WHEELER GARAGE PROPOSAL
ATTN: APRIL VAN GENDEREN
1001 BELGRADE AVENUE
NORTH MANKATO, MN 56003



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, IGN, JP2, swisstopo, and the User, Community



Projection: NAD 83 UTM Harm Adj Nicollet Feet

CITY OF NORTH MANKATO PROPOSAL FORM

SALE & RELOCATION OF RED GARAGE

Proposals Due: April 7, 2015

Mail Proposals to: See section 5.0

Purchase & Relocation Price of 233 Wheeler Red Garage

Purchase Price \$ _____

If awarded the RFP I will have the structure moved by _____.

Firm Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

Address: _____

City/State/Zip: _____

Phone/Fax: _____

E-mail: _____



**REQUEST FOR PROPOSALS FOR SALE AND RELOCATION OF HOUSE AND GARAGE
SUBMISSION DEADLINE: APRIL 7, 2015**

1.0 Introduction and Background

The City is seeking proposals from qualified individuals for the sale and relocation of a 2 story house and garage located at 231 Wheeler Avenue.

2.0 Scope of Service

The Interested parties must offer a purchase price for the structures and remove them within 45 days of being awarded the proposal. Include with your proposal a specific timeline and price for the removal of the 2 story house and garage located at 231 Wheeler Ave.

Upon contract signing, the successful proposer(s) shall become liable for all costs including, but not limited to, the following; structure moving (including any and all permits) and any liability associated with the removal of buildings from the City's property. The City of North Mankato will be responsible for all site restoration work. A bill of sale will be issued acknowledging the transfer of property between the City of North Mankato and the new property owner.

Description of structures are as follows;
231 Wheeler Ave

- 3 Bedroom 1 Bath Contemporary
- Year Built: 1905
- 2 Story Frame
- 1,400 Square Feet
- Full Basement
- 528 SF Garage (1967)
- Stone Foundation
- Composite Siding
- Carpet/ Vinyl (Lino)/ Hardwood
- FHA- Gas
- Central Air Conditioning

The described property is sold "As-Is" without any warranties, express or implied, as to the condition of such property.

3.0 Contact Information

Michael Fischer
City of North Mankato
(507) 625-4141
michaelf@northmankato.com

4.0 Closing Date

The City of North Mankato will accept proposals until 10:00 a.m. April 7th 2015.

5.0 Proposal Submittal:

Proposals shall be submitted in an opaque envelope addressed as follows:

231 WHEELER PROPOSAL
ATTN: APRIL VAN GENDEREN
1001 BELGRADE AVENUE
NORTH MANKATO, MN 56003



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Geomatics, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community



Projection: NAD 83 UTM Harm Adj Nicollet Feet

CITY OF NORTH MANKATO PROPOSAL FORM
SALE / RELOCATION OF HOUSE AND GARAGE

Proposals Due: April 7, 2015

Mail Proposal to: 231 WHEELER PROPOSAL
ATTN: APRIL VAN GENDEREN
1001 BELGRADE AVENUE
NORTH MANKATO, MN 56003

Purchase & Relocation Price of 231 Wheeler house and garage

To purchase and relocate both home and garage Purchase Price \$ _____

Check any of the following that apply.

- Only interested in relocating home
- Only interested in relocating garage

If awarded the RFP I will have structures moved by _____.

Firm Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

Address: _____

City/State/Zip: _____

Phone/Fax: _____

E-mail: _____